

Quick Reference Guide: Check List Associations

Registration Period
Compulsory need to complete. Have you made the 2020 season active?

Registration Types
Compulsory need to complete. Have you created the registration types the association is offering for the 2020 season and added the association price? Still add \$0 if the association isn't taking any funds.

NOTIFY CLUBS THAT THEY CAN START CREATING THEIR PRODUCTS, PROGRAMS AND SIGNUP FORMS FOR THE NEW SEASON.

Product Management
If you are offering junior, senior, non-playing memberships or saleable items. Have you created the products for the 2020 season?

Signup Form Management
If you are offering the products above, have you created a signup form for your products?

Signup Form Distribution
If you have created a signup form, do you know how to have your members register to your association?

Disclaimers
If you have created a signup form, did your association want to create a disclaimer for the members to review and agree to before completing their registration to your association?

Custom Fields Management
If you have created a signup form, did you want to add additional questions to the signup form for your members to answer?

NSG Centre Registration
Is your association offering any NSG programs to members to register directly with the association? If so, you need to complete the NSG centre registration and submit your application.

Gateway and Payments
To understand the different payment gateways are on offer to use in MyNetball and how they work.

Part Payments
Clearly understand how part payments work before selecting this option for your members. **Can only be used when using the primary gateway (disbursements).**

De-registration Requests

Only complete if the member (junior, senior or NPM) is leaving netball or the association before they take the court in training, grading or competition games.

NSG Withdrawal Requests

Only complete if the NSG program is cancelled or the participant hasn't taken the court in training, grading or competition games.

Refund Process

If the member is leaving your association what portion can I refund back to the member?