

Quick Reference Guide: Check List Clubs

HAS RECEIVED CONFIRMATION FROM YOUR ASSOCIATION THAT THE ASSOCIATION HAS SETUP THEIR SEASON IN MYNETBALL INCLUDING OPENING THE NEW SEASON AND CREATING REGISTRATION TYPES.

- Product Management**
If you are offering junior, senior, non-playing memberships or saleable items. Have you created the products for the 2020 season?
- Signup Form Management**
If you are offering the products above, have you created a signup form for your products?
- Signup Form Distribution**
If you have created a signup form, do you know how to have your members register to your club?
- Disclaimers**
If you have created a signup form, did your club want to create a disclaimer for the members to review and agree to before completing their registration to your club?
- Custom Fields Management**
If you have created a signup form, did you want to add additional questions to the signup form for your members to answer?
- NSG Centre Registration**
Is your club offering any NSG programs to members to register? If so, you need to complete the NSG centre registration and submit your application.
- Gateway and Payments**
To understand the different payment gateways are on offer to use in MyNetball and how they work.
- Part Payments**
Clearly understand how part payments work before selecting this option for your members. **Can only be used when using the primary gateway (disbursements).**
- De-registration Requests**
Only complete if the member (junior, senior or NPM) is leaving netball or before they take the court in training, grading or competition games.
- NSG Withdrawal Requests**
Only complete if the NSG program is cancelled or the participant hasn't taken the court in training, grading or competition games.

Refund Process

If the member is leaving your club what portion can I refund back to the member?