

Quick Reference Guide: Gateway and Payments

MyNetball allows you to collect payments online for Netball Queensland Memberships, Association Fees, Club Memberships, uniform items etc.

This **Quick Reference Guide** contains the following information:

- MPS Gateway (disbursements, split payments, primary gateway)
- MyNetball Payment Service (pin payments, secondary gateway)
- Offline payments

The "Split Payments" set up is a multi-disbursement gateway (MPS Gateway) that allows online payments to be disbursed to multiple recipients, to eliminate the need of invoicing for Netball Queensland Memberships.

How does this MPS Gateway work exactly?

A participant purchases a product online, through their Club, for \$117. Included in this \$117 is the Netball QLD Membership (\$90), an Association fee (\$10) and a Club fee (\$17). When the disbursement is completed, \$90 is disbursed to Netball QLD, \$10 is disbursed to the Association and \$17 is disbursed into the Club's bank account.

Each Organisation receives the money they are expecting into their nominated bank account and there is no need for invoicing.

How does the MyNetball Payment Service work exactly?

A participant purchases a product online, through their Club, for \$117. Included in this \$117 is the Netball QLD Membership (\$90), an Association fee (\$10) and a Club fee (\$17). When the payment is completed, \$117 is disbursed into the Club's bank account.

Netball Queensland invoice the Association for any members affiliated with that Association for Netball Queensland membership fees. The Association invoices the club for Netball QLD and Association fees and the Club keeps the remaining funds.

How does Offline payments work exactly?

A participant purchases a product online, through their Club, for \$117. Included in this \$117 is the Netball QLD Membership (\$90), an Association fee (\$10) and a Club fee (\$17). When the registration is completed, the participant receives an emailed tax invoice.



The Club then relies on the participant to follow the instructions that were entered in the offline payment option of the signup form and collect funds.

Netball Queensland invoice the Association for any members affiliated with that Association for Netball Queensland membership fees. The Association invoices the club for Netball QLD and Association fees and the Club keeps the remaining funds.

Enter bank details in MyNetball for MPS Gateway (disbursements, split payments, primary gateway)

Enter the organisations bank details – Account Name, BSB and Account Number.

The process below is the same whether you are an Association or Club. Associations complete this in either mode, Management or Participation, while Clubs complete it in Participation Mode.

Associations can manage their bank account under Management or Participation.

mynetball administration Default eid:389

Clubs will not have the option to choose between management or participation, they will just be in participation.

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*	ORGANISATION	PEOPLE	REGISTRATION	TEAMS	PROGRAMS	WEBSITE	REPORTS	



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Registration Periods Product Management	Account Information		Management or participation Registration		
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Gateway Account Dashboard	Contact Information Last Updated By				
Gateway Account Management	Name				
Registration Accounts Offline Payment Management	Email				
Bank Account Details	Contact Phone				
Reports >	Principal User				

This will bring you to the **Bank Account Details** page.

Enter the Account Name, BSB and Account Number for your organisation.

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A ORGANISATION PEOPLE REC	SISTRATION COMPETITIONS PROGRAMS	5 WEBSITE REPORTS	Management O Participation
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Gateway and Payments	Account Number		
Gateway Account Dashboard	Contact Information Last Updated By		
Gateway Account Management	Name		
Registration Accounts	Email		
Offline Payment Management	Contact Phone		
Bank Account Details	User Role		
Reports >	Principal User		

Scroll to the bottom of the page.

Read the **Payment Terms and Conditions** and tick that you have read them.



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Registration Accounts		Name		
Offline Payment Management		Email		
Bank Account Details		Contact Phone		
Reports	>	User Role		
		Principal User		
		Name	Jude	
		Email	email782562@email.com	
		Contact Phone	0438377327	
	<	I have read and agree to the Payme	nt Terms and Conditions.	
				Update Account
		Please Note: The principal user will be	notified of any changes to your bank account details	

Click Update Account.

The details of who last updated the bank account details will automatically populate once you click update.

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A ORGANISATION PEOPLE	REGISTRATION COMPETITIONS PROGRAMS WEBSITE REPORTS	Management O Participation
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Product Management	Account Name TEST ASSOCIATION (JUDI	
Signup Form Management		
Disclaimers	Account BSB	
Gateway and Payments	Account Number	
Gateway Account Dashboard	Contact Information Last Updated By	
Gateway Account Management	Name	
Registration Accounts	Email	
Offline Payment Management	Contact Phone	
Bank Account Details	User Role	
Reports	> Principal Ox	

The bank details can be updated here until the first successful transfer of funds. At that point you will no longer be able to change the bank details.

See the steps below for **Updating Bank Account Details** for details of how to do this.



Update Bank Account Details

The process below is the same whether you are an Association or Club. Associations complete this in either mode, Management or Participation, while Clubs complete it in Participation Mode.

Associations can update their bank account details under **Management** or **Participation**.

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Clubs will not have the option to choose between management or participation, they will just be in participation.

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Registration Periods Product Management	Account Information	Management or participation Registration
Signup Form Management	Account Name TEST ASSOCIATION (JUDI Account BSB	Gateway and payments
	Account Number	Bank account details
Gateway Account Dashboard	Contact Information Last Updated By	
Gateway Account Management	Name	
Registration Accounts	Email	
Offline Payment Management	Contact Phone	
Bank Account Details	User Role	
Reports	Principal User	

This will bring you to the **Bank Account Details** page.

Here you can see what bank account details are on file for the organisation.



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A ORGANISATION PEOPLE I	registration competitions programs website reports
Search Menus C	Bank Account Details
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Signup Form Management	
Disclaimers	Account 858
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Gateway Account Dashboard	Contact Instantion Last Updated By
Gateway Account Management	Name
Registration Accounts	Email
Offline Payment Management	Contact Phone
Bank Account Details	User Role
Reports	> Principal User

If the bank account details need to be update for the organisation, the principal user needs to lodge a **Support Ticket** to Interact via the home page under **Support and Help**.

Parkville Netball Competition	s 🗸		mynetball adm	inistration		🙁 Default eid:38919 🗸
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Search Menus		Registration 🕜				
Registration Dashboard		Search by Name ID				
Product Management		First Name Middle	Name	Last Name	Search	
Signup Form Management Disclaimers		Show Extra Filtering				
Gateway and Payments	>	Quick links		Popular reports		
Reports	>	Signup form manager Product manager Disclaimers		Transaction Report Registration Product Report Payments Settlement Report		
		System Updates Release 6.40.040 III.35-962. Check added for host header cache population. MND-2320. Public Portal Homepage - Fix for 'Find Club' to pass search term through to results. Release 6.40.039 MND-2370. 'Nissan Top shet'' image removed fm MyNetial home page. II.65-968. Link update in welcome email. Minor fit to membership product insertion logic.	Principal User This include User for Default eid:39543 (e Please contact this per	ket Parkville Leven Competitions is makef 1440 enail.com). non in case of account lock out, or other general MyNetball.	Notices - Important The NetSet60 and Member sign up forms have been updated, please ensure your forms are active and configured correctly; if you require assistance please contact your state body or support@interactsport.com	

The **Submit Ticket** will allow you to submit a ticket to Interact directly.

Click on the **MyNetball** option.



InteractSport Support	SUBMIT TICKET	HELP TOPICS -	Search	ρ
If you cannot find the answer you are looking for in our online help, please submit a on the Info & Sales button.	support request by clicking t	he appropriate button below, F	for all sales enquiries ple	ease click
MyNetball Support MyNetball (Netball Australia)				
RugbyLink Support Rugby Link (Australian Rugby Union)				
Ceneral ResultsVault Support				
😅 Info & Sales Enquiries All Sales Enquiries				

Follow the prompts to submit your ticket.

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Home Submit a Ticket News		English (U.S.) •					
Login Subscribe Your email address	What can we help you with? Submit a ticket If you can't find a solution to your problem in our knowledgebase, you can submit a ticket by selecting the appropriate department b						
Lost password Login	MyNetball						
Une Onet Sothware by Gyrain	 Play-Cricket Scorer Play-Cricket Live Cricket Ireland Swimming Australia Cricket Aus 						