

Quick Reference Guide: Signup Form Distribution

Once the organisation has created online signup form(s) it is ready to be circulated to members. There are several ways this can be completed such as via Social Media, Email or the MyNetball App.

Email and Social Media

The process below is the same whether you are an Association or Club. Associations complete this in either mode, Management or Participation, while Clubs complete it in Participation Mode.

Associations can manage their signup form distribution under **Management** or **Participation**.

TA Test Association (Jude) V					mynetball administration	🙁 Default eid:38919 🗸	
*			REGISTRATION		REPORTS	O Management O Participation	
_							

Clubs will not have the option to choose between management or participation, they will just be in participation.

JI	Jude 1 🗸						mynetball administration	😍 Default eid:38919 🗸
*	ORGANISATION	PEOPLE	REGISTRATION	TEAMS	PROGRAMS	WEBSITE	REPORTS	

TA Test Association (Jude) 🗸	mynetball admin	nistration Default eid:38919 V
A ORGANISATION PEOPLE	REGISTRATION COMPETITIONS PROGRAMS WEBSITE REPORTS	Management Participation
Search Menus	Signup Form Manager ? Add New Online Registration Form	ΡΑΤΗ·
Registration Types	Home Reports Configuration Approve Members	Management or participation
Registration Periods		
Product Management	TITLE CATEGORY	Registration
Disclaimers	Membership Signup Template Membership	Signup form management
Gateway and Payments	> Indicates form is a template	
Reports	>	

This will bring you to the Signup Form Manager page.



Here you can see any active forms that the organisation currently has. Click on the **Edit** symbol next to the form that needs to be updated.

Signup Form Manager ? Add New Online Registration Form							
Include inactive forms							
TITLE	CATEGORY	NUM REG	NUM PRODUCTS	STATUS	VIEW	EDIT	DELETE
2018 Future Firebirds Camp	Event/Program Registration	1	2	Active	0		

This will populate the Edit Online Registration Form page.

Test Association (Jude) 🗸	mynetball administration	👤 Default eid:38919 🗸
CORGANISATION PEOPLE REC	GISTRATION COMPETITIONS PROGRAMS WEBSITE REPORTS	Management O Participation
Search Menus Q	Edit Online Registration Form	
Registration Dashboard		
Product Management	Select Registration Form	
Signup Form Management	Select Registration Form NA - Membership Signup Template	
Disclaimers		
Gateway and Payments	General Settings	
Reports >	Template Name Membership Signup Template	
	Form Type Membership 🗸	
	Title • Membership Signut	
	Welcome Page Top Description Please update with a welcome message	
	Status INACTIVE V	
	Sort order 8	
	Disclaimer GLOBAL DISCLAIMER 🗸	
	Entity Disclaimer V	
	Contact Name	

At the bottom of the page there is **Form Links**.

Form Links	
Public Link	https://netball.resultsvault.com/common/pages/reg/welcome.aspx?type=6&id=34937&entityid=38947
Admin Preview	Preview Note - this link can access inactive forms - do not publicise.
Social Media Share	f 🖾 8 🛅 👪

You can copy the link titled Public Link and email it out to members.



Form Links	
Public Link	https://netball.resultsvault.com/common/pages/reg/welcome.aspx?type=6&id=34937&entityid=38947
Admin Preview	Preview Note - this link can access inactive forms - do not publicise.
Social Media Share	f 🛛 8 🛅 👬

You can also "Share" this link on various Social Media platforms.

MyNetball App

If the participant has never been affiliated with the organisation new members can find your form via the MyNetball App by clicking on the magnifying glass to search.

≡	mynetball	م
MY NET	NORK	•
FOLLOWING		

Type the name of the organisation they want to register to in the search bar.



Tap on the organisation the member wants to register to, they can access the organisations online signup form.





The member can click on the online signup form and can complete the process.

The member can save the organisation as a favourite by clicking on the star outlined below.

×		*
Home	Fixtures	Ladders