

## Quick Reference Guide: Nominate Individual Teams into a Competition

Share the signup form link to your members; either via email, social media or available on the Associations website.

Team managers will click on the signup form link.

Scroll down to get started.



Login using your participant login details, you will be given the role as team manager.

**Login ID**

**Password**

[Forgotten Login details?](#)

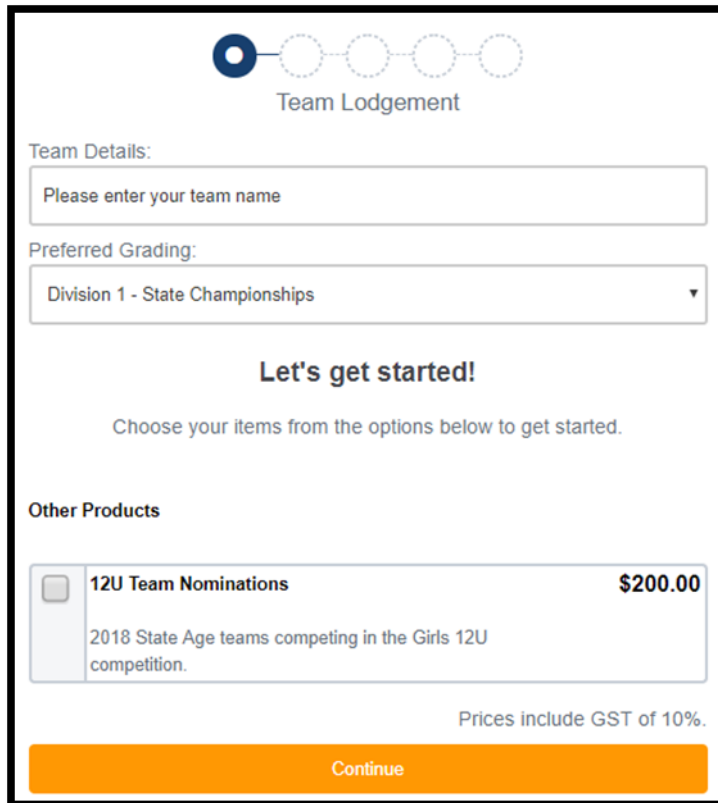
**Log in**

If you don't know your participant login or don't remember it click on don't have a login ID

**Don't have a Login ID?**

**Continue**

Enter your team name and select your preferred grading option. **Continue.**




The screenshot shows a web form titled "Team Lodgement". At the top, there is a progress indicator with five circles, the first of which is filled. Below this, the form is divided into sections: "Team Details:" with a text input field containing the placeholder "Please enter your team name"; "Preferred Grading:" with a dropdown menu showing "Division 1 - State Championships"; a bold heading "Let's get started!" followed by the instruction "Choose your items from the options below to get started."; and "Other Products" which lists a single item: "12U Team Nominations" for "\$200.00", with a description "2018 State Age teams competing in the Girls 12U competition." and a note "Prices include GST of 10%." At the bottom of the form is a large orange "Continue" button.

Fill in any additional questions and confirm that your information is up to date. **Continue.**



A large orange button with the text "Continue" centered on it.

Review your order, read and agree to the national terms and conditions. **Continue.**



### Review your order


Please confirm your order details are correct.

Shopping cart	Modify
12U Team Nominations	\$200.00
Processing Fee	\$3.87
<b>Total</b>	<b>\$203.87</b>

I have read and agree to the National [Terms & Conditions](#).

Continue

Enter your Visa or MasterCard details to pay online. You will receive an email with a receipt of payment. Or if no payment is required select offline option.



### Payment

Pay Now