



Position Title:	Queensland State Team Manager – 17U/19U		
Work Area:	High Performance		
Reports to:	High Performance Director		
Primary Location/s:	Nissan Arena / Various		
Reportable Positions:	None	Employment Status:	Contract / Honorarium
Approved:	November 2021		

Who Are We?	<p>At Netball Queensland we have an ambitious vision of becoming a world-class sports organisation, respected for transforming lives through netball. We strongly encourage all candidates to read our Strategic Plan available on our website <a href="http://www.qld.netball.com.au">www.qld.netball.com.au</a></p> <p>To achieve this Netball Queensland must push the limits, we therefore need extraordinary people to take our sport into uncharted territory. Shaping a performance culture and delivering world class performance starts with assembling the right team and creating an environment where that team can thrive.</p> <p>We are super proud of our history-making Queensland Firebirds team; we are determined to continue to be the number 1 sport for women and girls in Queensland and we couldn't be more excited about our new \$45million state-of-the-art Queensland State Netball Centre. The next few years are game changing for us, and we need the right team in place to make the most of these opportunities.</p> <p>Further information on Netball Queensland, Nissan Arena, Queensland Firebirds and the HART Sapphire Series can be found at <a href="http://www.qld.netball.com.au">www.qld.netball.com.au</a> <a href="http://www.firebirds.net.au">www.firebirds.net.au</a> and <a href="http://www.sapphireseries.com.au">www.sapphireseries.com.au</a></p>
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<b>The Opportunity</b>
<p>The primary purpose of the Queensland 17U/19U Team Manager is to provide support to the Head Coach, Assistant Coach, athletes and general National Netball Championship (NNC) campaign to ensure the efficient delivery of all logistics and operations of the campaign. It is our aim to create the best possible daily training environment and performance culture for our athletes.</p> <p>In addition to on-court success for the Queensland 17U/19U in the NNC competition, success in this role will be measured by budget outcomes realised, player and management team feedback survey and general logistical efficiency of the campaign.</p>

The Queensland 17U/19U Team Manager position operates as a pathway role towards Queensland Sapphires Team Manager and Firebirds Operations Manager.

### The Role

The key areas of responsibility for the Team Manager– Queensland 17U/19U, include but are not limited to:

- Coordinate all facets of 'off court' team operations and logistics including but not limited to training sessions, recovery sessions and match day requirements.
- Attend all team meetings, training sessions, functions and events and perform duties as required including ensuring that players and staff are aware of, and adhere to, relevant uniform and behaviour standards and policies.
- Liaise directly with the NQ High Performance Officer to ensure the accurate booking of all team flight and accommodation requirements.
- Ensure that appropriate rooming and pack lists are developed and implemented for all away trips.
- In consultation with the High Performance Officer and Head of Performance, arrange appropriate meals to ensure appropriate coverage at training, during recovery and when travelling.
- Communicate all information in regard to the logistics and operations of the tournament to relevant players, coaches and support staff.
- Build and maintain positive internal and external relationships and communication pathways with coaches, support staff, athletes, NQ operational staff and NA staff.
- Ensure that the team adheres to all relevant timelines in regard to travel and game days and assist this process through the provision of concise and extensive run sheets.
- Provide all required information including but not limited to team lists and replacement player applications to Netball Australia and all other relevant parties within the timeframe allowable and in the manner requested.
- Prior to the National Netball Championships, research the host venue, including places of interest, medical facilities and other required amenities close to accommodation;
- In conjunction with the Head Coach, prepare a daily run sheet for all training camps and the National Netball Championships, ensuring a full management team meeting is scheduled each day, and communicate as such to all players, staff and NQ High Performance Officer;
- Organising and running the match management at the National Netball Championships.
- Ensure full compliance of all athletes and staff with the Netball Queensland integrity framework.
- Ensure that relevant budgets are maintained and brought in under budget.
- Maintain appropriate financial records and provide for reconciliation as required.
- Assist the Wellbeing Coordinator to maintain and assist players in their transition into and out of the program.
- Participate, as required, in all required end of season reviews.

**The Team Manager – Queensland Underage Program will be required to attend the following:**

- Squad/Team trainings, match play, training camps;
- National Netball Championships (NNC) April 2022;
- All meetings, including but not limited to debrief and performance analysis sessions as required by the Head Coach during the preparation phase and NNC;
- Relevant meetings as determined and required by NQ;
- Professional development sessions as determined and required by NQ;
- End of program review as determined and required by NQ.

## Who are you?

You are someone who has:

- A strong personal brand which personifies Netball Queensland's values driven culture of excellence based on trust;
- Demonstrated high level skills in developing effective working relationships with elite coaches, athletes and performance staff (including oral/written, negotiation, and consultation skills);
- Understand the requirement for confidentiality, impartiality and ethics;
- Willingness and commitment to continual personal and professional development under the guidance of Netball Queensland.

## Your Experience and Skills

To be the perfect fit for this role you will ideally have:

- Experience working with elite athletes in a similar role.
- Excellent communication skills inclusive of high level writing skills and ability to interface through all mediums.
- Team player with the ability to work autonomously or under minimal supervision and meet deadlines.
- Experience in maintaining operational budgets.
- Proven ability to develop strong internal and external relationships.
- Strong knowledge of Microsoft Office particularly the Excel and Access programs.
- High level interpersonal skills and the ability to elicit the cooperation of people.
- Ability to set priorities, operational plans and timelines and to meet deadlines.
- Current Blue Card
- Drivers Licence
- Relevant First Aid qualification

Due to the nature of the position and the sport industry, evening, weekend work and travel are required.

## What we offer

To achieve our vision of becoming a "world-class sports organisation respected for transforming lives through netball", Netball Queensland must have the best and brightest team on the court. Your reward for stepping into this challenge will be:

- A high-performance culture where you will lead and be led, challenge and be challenged
- Professional Development and a strong commitment to support your career growth
- Flexible work practices to enable you to live your best life
- An unbeatable team culture
- Excellent working facilities in our brand new, state of the art Nissan Arena
- On-site parking at Nissan Arena

And above all, the opportunity to directly impact our great game of netball and ensure its sustainability for generations to come!