



Position Title:	Queensland Gems- Team Manager		
Work Area:	High Performance		
Reports to:	QLD Gems Head Coach; Manager- Diamond Spirit, Diversity, and Inclusion		
Primary Location/s:	Various		
Reportable Positions:	None	Employment Status:	Honorarium
Modified	April 2022		

Organisational Context	<p>Netball Queensland is a unifying leader responsible for the growth, sustainability, and success of Netball. Our vision is to become a world-leading sports organisation, respected for transforming lives through netball.</p> <p>Netball Queensland is a non-profit sporting organisation governed by a Board of Directors and managed by a vibrant team, based in Nathan at the new Queensland State Netball Centre. We are a member organisation of Netball Australia, the national body for the sport.</p> <p>Our members are the affiliated netball associations from across Queensland who currently represent in excess of 300 netball clubs and over 60,000 registered players and non-playing participants.</p> <p>Our ambition for the period to 2022 is to become structured, capable, and resourced to optimise the access, popularity, and commercialisation of netball across Queensland. We currently do this by supporting community-based players from 5 years old to adult; by running competitions from 'Social' to 'Elite' standards; by participating in national competitions for State underage teams and the Queensland Firebirds; by developing the skills of coaches, umpires, bench officials and administrators; and by ensuring that we capitalise on commercial opportunities which complement and enhance our ability to deliver all those outcomes.</p> <p>Further information on Netball Queensland and its core functions can be found at: www.netballq.org.au</p>
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Primary purpose of the position
<p>The primary purpose of the Queensland Gems Team Manager is to provide support to the Head Coach, Assistant Coach, athletes and in preparation for the 2022 Marie Little OAM Shield (MLS) to ensure the efficient delivery of all logistics and operations of the campaign. Date and location TBC.</p> <p>It is our aim to create the best possible daily training environment and performance culture for our athletes.</p> <p>In addition to on-court success for the Queensland Gems in the MLS, success in this role will be measured by player and coach feedback survey and general logistical efficiency of the campaign.</p>

The MLS is the annual national netball competition for women with an intellectual impairment, operated jointly by Netball Australia and the host Member Organisation and attended by teams from Queensland, New South Wales, Victoria, South Australia, Western Australia, and Northern Territory.

The Role

The Team Manager Queensland Gems team will be responsible for but not limited to the following:

- Coordinate all facets of 'off court' team operations and logistics including but not limited to training sessions and match day requirements.
- Attend and assist with all training sessions, functions, and matches relevant to the team under the direction of the Head Coach
- Liaise directly with the Netball Queensland to ensure the accurate booking of all team flight and accommodation requirements for the MLS.
- Ensure that appropriate rooming and pack lists are developed and implemented for the MLS.
- In consultation with the Netball Queensland and Head Coach of QLD Gems, arrange appropriate meals to ensure appropriate coverage at training, during recovery and when travelling.
- Build and maintain positive internal and external relationships and communication pathways with coaches, support staff, athletes, NQ operational staff
- Ensure that the team adheres to all relevant timelines regarding travel and game days at the MLS.
- Prior to the MLS, research the host venue, including places of interest, medical facilities, and other required amenities close to accommodation.
- In conjunction with the Head Coach and assistant coach, prepare a daily run sheet for all training camps and the MLS.
- Ensure full compliance of all athletes and staff with the Netball Queensland integrity framework.
- Maintain appropriate financial records and provide for reconciliation as required for any expenses.
- Participate, as required, in all required end of season reviews.

The Team Manager QLD Gems will be required to attend the following:

- Team personnel induction and program planning
- QLD Gems open skills session/come and try sessions at Nissan Arena and alternate venues
- Team trainings and match play May – October. Dates/ times and location TBC
- MLS National championship- venue and host state TBC
- Relevant meetings and functions as determined and required by NQ
- Professional development sessions as determined and required by NQ
- End of program review as determined by NQ.

Qualifications and Experience

The Team Manager QLD Gems requires the following skills and experiences:

Qualifications and Experience

- Current NQ member (non-playing)
- Possess a current Working with Children Suitability Card
- Current drivers' licence and vehicle
- Current first aid training and CPR
- Previous experience in working with athletes and/or people with an intellectual impairment.

Knowledge and Skills

- Ability to meet the duties, attendance and report requirements outlined in this document
- Ability to take direction from superiors, and implement changes based on feedback
- Outstanding organisational skills, excellent communication, and interpersonal skills.

Personal Attributes

- Commitment to NQ values.
- Demonstrated drive and initiative to assist the Head Coach to achieve a successful result in the MLS
- Proven ability to work autonomously and effectively within a team environment.
Understand the requirement for confidentiality, impartiality, and ethics regarding dealings with athletes, parents and/or guardians.
- Ability to develop strong internal and external relationships.

Your Experience and Skills

The role of Team Manager QLD Gems will require:

- After hours and weekend work
- Intra state travel.

Remuneration

- Honorarium
- Team uniform
- Costs associated with attending 2022 MLS.