



2024 CLUB TRAINING MANUAL



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GETTING STARTED IN NETBALLCONNECT

The initial contact in your NetballConnect will be set up by Netball Queensland when they create you as an affiliate. Once the primary contact is set up, they will receive an email from NetballConnect with a username and temporary password. The primary contact will need to download the Authenticator app to assist in their logging in. Once the Primary contact has gained access to NetballConnect they will be able to add other Association Admin users to the system. Please see How to add an Admin User for the process.

Association Administrators can login to NetballConnect via this url:

<u>https://admin.netballconnect.com/login</u>. We recommend you 'bookmark' this page to make logging in easier. Enter your username and password as provided in the welcome email.

NetballConnect
Username/Email
Username/Email
Username/Email is required
Password
Password
Password is required
Forgot/ Reset Password
Login

You will need to then scan a QR code using an Authenticator app and enter the number provided. You will need to enter a number in every time you login to NetballConnect. Do not delete the Authenticator.



This is an example of an Authenticator app you will need to download.



You will need to scan the QR code to get the code. This will only show the first time you login

This is what you will see after the first login

ode from authenticutor	
Code from authenticator	
Submit	



TIPS ON USING THE SYSTEM

- Every word or number that is highlighted in orange is clickable so you can access more detail.
- Easily sort each column by clicking the up or down arrow.
- The search function in each section is very sophisticated and allow you to search for any team or player (will search by players name, profile Id number and email address). The search function relates only to the module you are in.
- Click on your profile picture in the top right-hand corner and access your account settings or get more help and support.
- Access different areas (modules) of the NetballConnect platform by clicking on the home icon next to your profile picture.



HOME MODULE

Home Dashboard

tions Required							
Actions	De-Registration	Transfer	Offline Refur	d Required	Government Vouchers	Restricted Accounts	Forfeits
1071 →	130 >	0 >	5	>	0 >	5 >	0
	Awaiting Approval	Awaiting Approval	Awaiting	Refund	Pending		Last 7 days
	\$0.00				ş	91,776	
2 days ago		Yesterday			Registered		Non-Registered
\$0.00		\$0.00			48,395		43,381
egistration			Last 7 days ¥	Shop Purchase	15		Last 7 d
\$0.00			(\$0.00			
revious 7 days: \$0.00		CI	hange: 0% 🔻	Previous 7 day	s: \$0.00		Change:

The Home page or dashboard features the Action Required and the Competition Overview.

- Action required gives snapshots of areas that require the Administrator to complete something.
 - Action displays news, communications or notification that might interest the Administration. It can also contain reminders of actions that might need to be completed.
 - De-registration is a link to any outstanding de-registrations that need to be actioned by the Administrator.
 - Transfer is a link to any outstanding transfers that need to be actioned by the Administrator.
 - Offline Payment required shows the players that need to be manually refunded due to it being over 90 days since their payment.
 - Government Vouchers is a link to the government voucher payments still waiting to be marked as redeemed.
 - Restricted Accounts provides information on the affiliates within your organisation that have restricted accounts with Stripe.
 - o Forfeits -
- Competition Overview gives a snapshot of users and competitions that your association is involved in including:
 - o Revenue
 - $\circ~$ Users All users of the platform, including players, spectators, coaches, team managers etc.
 - Registrations total number of people registered to the club.
 - Shop Purchases



Maintain – Venues and Courts

The second tab under the home module is Maintain. This lists all the Venues in the State. Venues can be added at any time by Add Venue

NetballConnect Home					0 🙆 🎽
Home Maintain					
Venue List			Q. Search		+ Add Venue
Venue Name 🌲	Address1 \$	Address2 💠 Suburb 🌣	State 👙 🛛 Postal Code 💠	Contact Number 🍦	# Of Courts \$ Action

To add a venue or edit the venues details, please follow the below instructions.

1.	To add a ven <u>ue, click on Add Venu</u> e and then fill	Venue
	in the required information.	Name*
2.	Click on Link to Home Affiliate	Name
		Short Name*
		Short Name
		Venue Search*
		Please input address
		Enter Address Manually
		Contact Number
		Contact Number
3.	Add in opening days and times. Ensure that you open the venue for any day and time that you plan to run a competition.	Link To Home Affiliate Game Day(s)* [©] + Add Dey Courts* [©]
4.	Add in courts, the court name and also their longitude and latitude. This can be found by searching your venue in Google maps, place a pin on the court and it will give you the longitude and latitude.	Court Court Latitude Congitude Override Venue Timesiots?

To edit your venue or check details, click on the three dots, and select edit.



USER MODULE

User Dashboard

The User dashboard shows a list of all users who are players, coaches and umpires who have registered to a competition, administrators, scorers, team managers, parents, and spectators.

Data can be filtered by year, competition, user roles, genders, linked (who users are linked to), postcode, and date of birth range. Enter required filters, the data will automatically filter based on your selection. If you do not select any filters, all records will be listed.

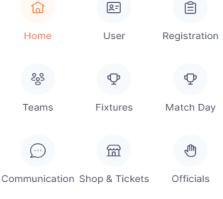
Data can be exported into an Excel spreadsheet

User Pro	ofile			Q Search		
Year	2024 🗸	Competition/ All ×	Roles	All ×	Membership Type	×
Linked	All ×	Postcode Postco	de DOB From	dd-mm-yyyy	To DOB dd-mm-yyy	У
Gender	All	Organisation Role(s)				

by clicking on the **Export** button.

To view the user's full profile, click on their name. Full profile includes contact details, registrations, purchases and more.

S NetballConnect	User									E 💄
Dashboard Users	Administrators									
	No Image	User Prof	ile						Back	Actions ~
	Aigle Ferdi #265022	Activity	Statistics	Personal Details	Registration	History	Incidents	Purchases		
Date of Birth 09/11/2004						No Da	ta Available			
Contact Number 0431111119										
O Competition										
2023										
All										
O Suspension										
🕵 Team										
O Division										



 \oplus

Websites

 $\underline{\square}$

Finance



The User tab has two menu items, 'Play with a Friend' and 'Refer a Friend'.

Metball Co	nnect User									(RE) 🔎
ashboard	Users Administrators									
User Pro	Play with a Friend Refer a Friend						Q. Search	ì		
Year	Duplicate Users	√ Competi	All ×		Roles	$AII\times$		Gender	All	
Linked	All ×	Postcode	Postcode		DOB From	dd-mm-yyyy		DOB To	dd-mm-yyyy	Ë
Show Merged Users only										
	No. of Users 216			No. of Registere				No.	of Spectators - Un-named	

The platform allows the Competition Administrators to enable 'Play with a Friend' when registering which allows players to nominate up to three friends they would like to play with. The table displays the registered user and their nominated friends they would like to play with.

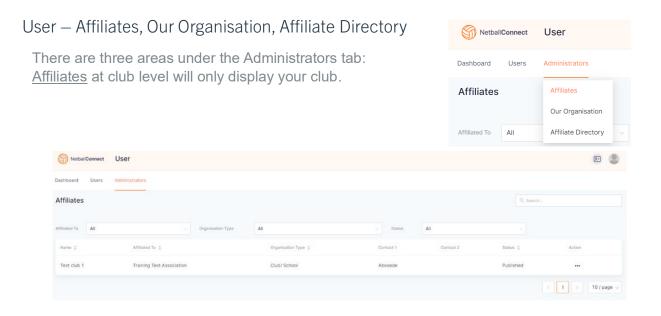
NetballConnect	Jser						R:
Dashboard Users A	Administrators						
Play with a Friend							
Year: 2022 v							
Registered User 👙	Affiliate Name 🍦	Competition Name 👙	Division 👙	Friend Name 👙	Friend Status 👙	Competition Name 🖕	Division 👙

The platform also allows Competition Administrators to enable 'Refer a friend' which allows users to refer someone to play in that competition. This table shows the Competition Administrator the name of the person who has been referred and whether they have registered.

Dashboard Users Administrators	
No. 2002	Export
Tear: 2022 V	
Registered User \$\phi\$ Affiliate Name \$\phi\$ Competition Name \$\phi\$ Friend Name \$\phi\$ Friend Email \$\phi\$ Friend Phone \$\phi\$ Friend Status \$\phi\$	

Competition Administrators can export data from both areas into an Excel Spreadsheet, if required.







Our Organisation

Our Organisation shows your organisations profile.	NetballConnect	User		
Information on this page can be updated at any time to ensure	Jashboard Users	Administrators		
the organisations details are always current.	Affiliates	Affiliates		
S NotbalConnect User	R	Our Organisation		
Dashboard Users Administrators		Affiliate Directory		
Affiliates > Our Organisation General Photos T&Cs Affiliate Finder Integrations		Tip – After adding the Club logo yo		
Organization torget Organization torget Organization torget Organization torget Executed life must be less them 2 MB and jog, jog, jog, jog, jog, jog, jog, jog,		can 'Save as Default' which populates the logo through to registrations.		

Clubs can choose who will pay the transaction fee at the time of registration. The Club can absorb the fee, or the registering participant can pay it. Be aware that if the Club chooses to cover the cost of the transaction fee that they will be paying per transaction on the club fee.

The following is the transaction fee break down.

- Direct Debt- 1.5% plus up to 60c (capped at \$10) per transaction.
- Credit Card
 - Domestic Cards 2.25% plus up to 60c per transaction
 - \circ International cards 3.4% plus up to 60c per transaction
 - $\circ~$ American Express 2.7% plus up to 60c per transaction.

There will also be a minimum charge of 50c applied to each registration, instalment or per match transaction.



Our Organisation - Adding and Editing Administration Users

At various times, such as with a change of Committee members you may have the need to add or edit an Administration User in your Association profile. To do this click + Add Contact from the bottom right-hand side of the 'Our Organisation' contacts page.

Affiliates > Our Organisation	
General Contacts Photos T&Cs Governa	ance Affiliate Finder Integrations Building
Contacts	You can remove past Admin users by clicking on remove. Ensure that you have at least one curren
Contact1 FirstName* Pr73Tbres2rcons Middle Name	Admin prior to removing anyone.
742031e Lest Name* NCTarosNC	Enter in an Organisation role email to receive
Exet* Organization Hole Exent	communication related to your role.
Amin	Enter in your Organisation role. Options are
Cryanisaton Role(s)	President, Secretary, Treasurer, Comps, Umpire, Admin

Enter user information in the required fields. The Permission Level allows you to select the lever of access for this user.

- Admin grants the User access to all levels of the organisation.
- Web Admin Umpires grants access to the umpire/officials platform
- Web Admin Finance grants access to the Finance platform
- User Read Only grants access to read/view but not edit content.

The User will receive an email with a link to log in as an Administrator of your organisation.

Our Organisation – Photo Tab

Allows you to add Club photos. The photos will be displayed on the User Registration form. You may choose to add logos, images of uniforms or courts etc.

Click +Add Photo, choose file and select the images you wish to upload. Click Add to save the images.

S HetsalConnect User	S NettalConnect USer
Affiliates > Our Organisation	Develoard Users Administrature Affiliates - Our Organisation
General Photos T&Cs Affliate Finder Integrations These photos will display on the User Regionation Form	Beneral Prodes TBOS Altitude Finder Indegradions These piloton will deplay on the Liber Registration Furm
Photos • Add Photo	Add Photo Update Image:
	Cancel Act



Our Organisation – T&Cs.

Allows you to add the Terms and Conditions of the Organisation. These will be displayed on the User Registration Form.

You have the option to:

- Upload a File upload a file from your computer.
- Link enter a website address to link to Terms and Conditions.

Click Update to save.	
Affiliates > Our Organisation General Photos T&Cs Affiliate Finder Integrations	Affiliates > Our Organisation General Photos TBCs Affiliate Finder Integrations
Terms and Conditions File Upload (File Type: PDF) Choose File No file chosen https://torage.googleapis.com/download/itorage/v1/b/world-sport-action.apprpot.com/o%2Porganisation%2PtermsAndCondition_org_2Bced514- ede=-40b1-se449-502b161ff6ed_16413332270852.pdf/generation=16413332718588156att-media Link 	Terms and Conditions File Uplead File Type: PDF) Link Terms and Conditions
Cancel Update	Cancel Update

Our Organisation – Governance

eneral	Contacts	Photos	T&Cs	Governance	Affiliate Finder	Integrations					
Gov	vernance										
	Constitutio	n		+ Add E	ocument						
	By Laws			+ Add D	+ Add Document						
	Date of Ne	xt Annual Gen	eral Meeting	dd-m	dd-mm-yyyy						
	Annual Gen	eral Meeting 1	Ainutes	+ Add E							
				⊖ Yes	🔿 Yes 🔘 No						
	Number of i	Paid Employees		Paid Employees	6						
	ls your orga	anization regis	tered for GST?	⊖ Yes	No						
	Dose your	organization h	ave an ABN?	⊖ Yes	No						
Cancel						Upd	ate				

Allows you to add your club's governance information.

 Add your Constitution and By Laws by clicking on Add document.

Add the date for your next Annual General Meeting and minutes.

Select whether your club has paid admin Add information on any paid employees



Our Organisation – Affiliate finder

Allows you to add information about your organisation that can be used to assist in members being able to find our organisation when using the Affiliate Finder

MetballConnect		(R=	
User			
Dashboard Users	Administrators		
Aff Gen	filiates > Our Organisation heral Photos T&Cs Affiliate Finder Integrations		_ This URL link will take you to want a member will see.
	Affliate Finder Link https://netball-registration-stg.worldsportaction.com/linder		Any information you would like someone searching for a
	About us*		club/association needs to be entered in these sections.
	Training Days Training Days		
	Playing Days		
	Playing Days		
	Website		
	https://		
	Competition Fee Range*		
	Minimum		
	Contact		
	Select Contacts		
	What competitions are supported?*		When all information has been
	Competition type		completed, select update.
			-
	Cancel		



Our Organisation – Integration

General	Photos	T&Cs	Affiliate Finder	Integrations	
Stripe	ment Gat Connect Accoun INKW5c2X02Ei Restricted Withdrawal Acco e set up using I	nt D4Euk Dunt	• yment Gateway > Wit	hdrawals	Provides stripe account details are here. If the stripe account has been restricted this box will be clicked. If the stripe withdrawal account has not been set up this is shown here.
Enable	egrations integration with Public Match D Kero		PI		
Cance	el			Update	

Our Organisation – Buildings

General	Photos	T&Cs	Affiliate Finder	Integrations	Building
Bui	Iding Cor	nstruct (Centre and Ch	nangerooms))
	Internal I	Flooring			
	Interior \	Wall Material			
	Roof				
	Fire Prot	ection			
	Security				
	Contents	5/Stock \$ Valu	Je	A\$ 0	
	Total Bui	lding Value		A\$ 0	
	ls Cover	required for	Outdoor Courts?) Yes	Νο
				A\$ 0	
		nue upon wh tions owned I	ich you play your by:		
0					
Cancel					Update

The building section allows you to enter any relevant information around your buildings and content/stock.



Affiliate Directory

This is a directory of all Associations, Schools and clubs in Queensland.
Click on the three dots at the end of each record to view their profile.
Enter details in the search bar to quickly find details.

S NetballConnect User						R=
Dashboard Users Administrators						
Affiliate Directory					× E	Export
Year 2023 v Organisation Typ	All			Q Search		
Affiliate Name 💠	Organisation Type 👙	Affiliated To 👙	Competition ≑	Suburb ‡	Postcode ≑	Action
Netball Queensland Biome Test Instance	State	World Sport Action	Test Competition Team nominations	Nathan	4111	
Training Test Association	Association/ League	Netball Queensland Biome Test Instance	Training Competition - Club	Bargara	4670	
					< 1 >	10 / page \lor



REGISTRATION MODULE

Registration Dashboard

The registration module is where all competition registration details can be found and where all competition and program registrations are created.

The registration dashboard shows:

- Owned competition registration displays all competitions that the Organisation administers.
- Participating-In competition registration displays all competition that the Organisation is participating in.

As a Club you will see a list of competitions created by your affiliated Association. We will cover creating registrations to competitions in more detail later in the Manual.

S NetballConnect Registration											
ashboard Registrations	Competition/ Program										
ear: 2024 V	5		+ No	ew Registration							
Competition/ Program Name \$	Registration Groups	Registration Type \$	Status 🌩	Action							
2024 Winter Season	Junior Set Go	Affiliates - 2nd level Affiliates - Club/ School	Affiliates to complete Registration								
Participating in Regi	strations										
Competition/ Program	Registration Groups	Registration Type 👙	Status 🌩	Action							
2024 State Age	15 State 16 State 18 State	15 Challenge 16 Challenge Affiliates - 1st level A Association/Leagues	0								

TIP: Click on the Competition name to review registration details of the competition.





Registration – Players, Coaches, Umpires and Officials

The Registration tab displays registrations from players and non-playing members who have registered to a competition. Data can be filtered by year, competition, date of birth range, product, gender affiliate, payment type, membership type, postcode, and date of registration from and to. Enter filters as required, the data will automatically filter based on your selection. If you don't select any filters, all records are listed.

You can export the data by clicking **Export** button. This will download as an CSV file that can be opened with Excel. You can also click **Export** for export any Government Vouchers.

	Dashbo	ard Registrations	Membership	Competition/ Pro	gram							
	Regis Year Prod Type	2024 All x	Competiti Program Gender Postcode	Ion/ All x All Postcode	Status A DOB From V Affiliate Reg. From	A Expor	Q S DOB To Payment	earch mm-dd-yyyy mm-dd-yyyy	ë	Status	Action	
		No. of Registration	и <mark>()</mark>		Unique Registered Users 7			Value of Registration		Register	red •••	
S Reball	connect Registration	Registration Change								e <u>gister</u> – This opt le <u>who no longer</u>	tion is available to	
Server Server Server Server Server Verst Verstesse Server Server Verst Verstesse Server Server Verst Verst Verstesse Server Verst Ver							appro refun the cl Quee refun All de	Each level of organisation will need to approve whether they want to provide a refund, partial refund, or no refund. Firstly the club, then the Association, then Netba Queensland. Each party can approve a refund on their portion of the registration. All de-registration is viewable on the registration change dashboard.				
	Walk hows Definition Feed Hows The of Processor Weight producting of proceeds tool C Strong tool The offee B (Man Compatible B (Man Comp							<u>Transfer</u> – This is for a player who is wanting to move to another organisation for an upcoming season after they have already registered.				
Registration changes can be made by all users.						Sele	will no to. Bo trans <u>be re</u> <u>need</u>	eed to list who th oth parties will ne fer. <u>On approval</u> ,	red by all users. You ney are transferring eed to approve the <u>, the participant can</u> <u>petition fee and will</u> <u>the new</u>			
									Selec	ct Confirm to mal	ke the change.	
									<u>Move</u> are c same orgar	e competition – th hanging competi e membership typ hisation. No playo have outstanding	his is for players who itions that have the pe within the same er should be moved	



Registration – Team Registrations

As the title suggests, Team Registrations page lists all team registrations. This data can be searched, filtered by year, competition, club, division, membership produce and exported to use as required.

NetballCon	S NetballConnect Registration									(2)
Dashboard Registrations Competition										
Team Regi	Registrations							Q Search		
	Team Registrations									
Year	Registration Change		Competition	All		Organisation	All	 ✓ Division 	All	
Product	NetSetGo		Payment Method	All						
Team Name 🍦	Organisation 🌲		Division 🖕	Product 💠	Registered	By ≑	Registration Date 👙	Status 🌲	Payment Method 👙	Action

Registration – Registration Change

This will show any registration change requests. You can filter by choosing the year, competition, or type as well as search. Select the three dots and click review to process the registration change.

Netball Co	nnect Registrati	ion											2
Dashboard	Registrations Compe	etition											
Registratio	Registrations Team Registrations Registration Change	✓ Competition:	All		∨ Туре:	All			Status:		Search		✓ Export
	NetSetGo	Current					Transfer						Approvals
User ID	Participant 👙	Competition Organiser	Affiliate 🌲	Competition 👙	Competition Organiser	4 V	Affiliate 🍦	Competition 🍦	Membershi Type	¢	Paid 🌲	Туре 🌲	Competition Organiser



Registration – NetSetGo

As the name suggest this will show all your organisations NetSetGo registrations.

	S NetballConnect Registration									
Jashboard Registrations Competition										
NetSetGo	Registrations									
	Team Registrations									
Year: 2022	Registration Change									
Name 👙	NetSetGo	n Date 👙	Affiliate 👙	DOB 🚖	Address					

Registration – Reviewing a De-Registration

Registered players can be de-registered from a competition, prior to the competition being ended, in the instance that they are <u>no longer wanting to playing Netball</u>. If any fees were set at Club level, they can be refunded partially or fully. Every time a de-registration request is made, the club will need to review it.

The club will need to review the de-registration request before your Associations can process anything.

Organisations or participant initiates the de-registration through the user profile or app. They approve the deregistration and apply a partial or full refund as required by the organisation fees paid only.





Netball Queensland then have the opportunity to approve and provide a refund on the NQ membership portion.

A de-registration can be initiated through the player user profile. Navigate to the User Module, search from the player, and select the ... under Action. Select edit and then registration change, against the registration you wish to de-register. Enter details of the deregistration. Please include as much information in the comments box as possible so at each level of the process all the information is there.





To review a de-registration -

- Select the De-registration tile on the Home page.
- Or select Registration, Registration and then click on Registration Change.

Scroll to the right-hand side of the screen, where you will see three dots for each player who has requested a deregistration. Select Review. From the information provided in the comments section of the de-registration, determine whether you will approve the de-registration and whether you will give a partial, full or no refund.

Registratio	Registrations	
	Registration Clearances	
Year: 2024	Team Registrations	dl
	Registration Change	

Cancel

Registration	Change					Q Search						
Year: 2023	✓ Compet ✓ Program			×	Type:	De-reg	jister v	Status:	All	×		
					Approvals							
Competition/ Program	Membership Type	Paid 👙	Туре 👙	Affiliate 👙	Competition Program Organiser	n/ \$	State Membership 👻		d State ership 🗘	Action		
	Player - NetSetGo	\$290.00	De- register	\$120.00√	\$40.00	1	Ρ	N/A Re	view			
										Refund		 ×
lf you ha		ed, yo	u will	be pror	npted					Refund Paid Amount	I full amount partial payment Fee Type Payment Typ membership Credit Carc on for partial refund	Refund Amount

selecting approved, you will be prompted to choose whether you would like to provide a full or partial refund on that payment. Selecting 'refund partial amount' will allow you to enter what portion of the payment you would like to refund (including a 0 amount, if you don't want to refund anything), whereas selecting 'refund full amount' will refund the full payments.

When the de-registration is approved by a level of the hierarchy, a tick will appear. A \checkmark means approved, \checkmark is for a Partial refund, \mathbf{x} is for declined de-registration and \mathbf{A} is to indicate when an offline refund is required. P indicates the de-registration is pending and a N/A indicates no process is required at that level.

Notes:

- Under the Approval section, the 'Competition Organiser' generally refers to the Association running the competition. If the Competition Organiser has affiliated clubs, and this registration has been made to a club, then the Competition Organiser will need to wait for the club to review the de-registration before they will be able to process the de-registration.
- Affiliate refers to the Clubs.
- State refers to Netball Queensland.

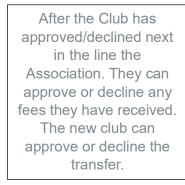


- Once approvals have been made the name of the person and the organisation who processed the de-registration, can be seen on the bottom of the form when reviewing.
- Only once Netball Queensland and the club and/or the Association have approved the de-registration will the refunds be processed back to the method of payment for that registration.

Registration – Reviewing Transfer

Registered players can transfer from one club/association to another. If any fees were set at Association level, they can be refunded partially, fully or denied. Every time a transfer request is made, the club will need to review it.

Player, Association or club initiates transfer through the user profile. The original club approves or decline the transfer and apply a partial or full refund as required on club fees paid only.



The Player now needs to re-register with the new club and pay any fees incurred less the Netball Queensland component.

Usemane	
Organisation Name	
Western Netball Cub	
Compatition Name	
Membership Product	
Division	
Team	
Tean Name	
Mobile Number	
Email Address	
What registration change do you need to make?	
O De-register 0	
Transfer	
Manibership Product	
Organisation Name you are Transfering to?*	
Organisation Name	
Competition Name you are Transferring to?*	
Competition Name	
Reason for 'Transfer*	
O Moving to another Netball Club or Association for the upcoming season	
No team available in current Club or Association	
O Other O Move Competition 6	
O wate realitience A	
ancel	Confirm
	Contrain

Players, clubs, or Associations can initiate the transfer.

You need to fill in the club and competition they are transferring to.

You will also need to provide a reason for the transfer.

Select Confirm.



The club the player is leaving from will need to review the transfer request before the Association can. All parties involved (the original club, the club they are transferring to and the Association) will need to approve and can provided, if required, a refund.

Registration C	Change										9, Bearch	click on the to
Year: 2023			Competition: All		< Type: All			v Status	Al		✓ ★ Export	
		Current			7	transfer				Approvals		approve or deny
User D Partic	ipant o Competition Organise	r a Amilate a	Competition ±	Competition Organise	c a Affiliati		Compatition :	Membership	Paid o Type	Competition	© Affiliato © State © Action	
								Туро		 Organiser 	-	the transfer.
265460 Kelko	Anica North West Region Association	al Netball Western Net Club	ball Training Competition - 2nd Level Afflitute	North West Region Association	al Netball (N/A) Northe Club	em Netbell (P)	Training Competition - 2nd Level Affilitate	Player - NetSetGe	\$0.00 Trans	for P	50.00 V N/A ()	
											< 1 10/page v	
										/		
									/			
Registratio	on Change							/				
	en enange											
Username					ser is registered to							
Competitio	on Name			0	ompetition Administrator							
REGISTR	ATION CHANGE DETAIL	LS									Note: Yo	ou will only be able to
Date Regis	tration Change			0	ate Competition Start							*
				8							approve	the transfer when
Registratic	in Chango Type										the prov	ious club or
Organisati	on Nama										Associat	tion has approved
Competitie	an Name										the trans	ster.
	Competition - 2nd Level Aff											
Reason for												
	ng to another Netball Club											
Cancel									rove D	ecline		
Convell.								API	010	ocuito		

Once the transfer has been completed the player will need to re-register with the new club/association. This will include having to pay the new club and association fees and will only then become visible in the new club's player grading. Please be aware that only the Netball Queensland component is capped. Player will be charged the Association and new club component when re-registering.

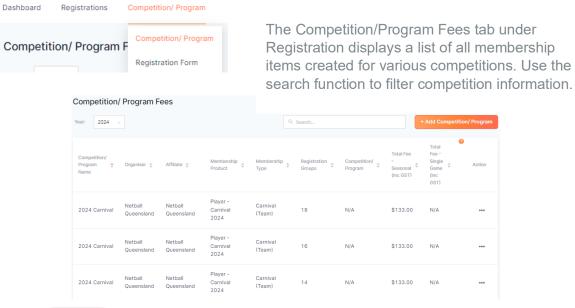


Registration – Reviewing Move Competition.

Registered players can be moved from one competition to another within the same club without any approvals or transfer of funds. This can only occur if the Membership product is the same within both competitions. This would be generally used if a player has accidentally registered to the wrong competition.

gistration Change	
Username	
Organisation Name	
Competition/ Program Name	
	Note: Please check prior to moving a
Membership Product	
	player that they are not owing money on
Division	their instalment payments for their
learn Name	registration. Any money still owing on the
Toam Name	registration will not carry to the new
	competition. For example, if a player has
obile Number	
	an instalment payment still owing, the
imail Address tmacag@buztrucking.com.ada	payments will not continue to be withdrawn
Vhat registration change do you need to make?	once the player has moved competitions.
De-register@	
Move Competition/ Program More: By selecting this option, you will move the participant(s) to another competition/ program without transferring any funds. This may result in overpayment / underpayment of funds compared to what would be normally expected of this registration.	
Membership Product	Only compatitions with
	Only competitions with
Competition Name/ Program you are Moving to?*	the same Membership
Competition/ Program Name	product will show in the
	drop-down menu.
Confirm	alop dominiond.
Contirm	

Registration - Competition/Program Fees tab





Registration – Opening Registrations

To open a Club registration to a competition, select the competition from the Registration dashboard.

Dashboard Registrations Competitio	n/ Program									
Year: 2024 > Owned Registrations + New Registration										
Competition/ Program Name 👙	Registration Groups	Registration Type 👙	Status 🌲	Action						
	No Di									
Participating in Registrations										
Competition/ Program Name 🌲 Registrati	on Groups Registration Type 🍦		Status 🌲	Action						
2024 Winter Season	Affiliates - 2nd level	Affiliates - Club/ School	Complete Registration F	orm •••						

Each step of the registration process is outlined over the next pages. Once you have completed the process, you will have a link to share with our community to start accepting registrations.

As you process through setting up registrations, you will work through the sections below. The following sections: Details, Membership and Registrations Groups have all been set and data populates from the Association setup process. Clubs are automatically taken to the fees section which allows you to enter your club fees. As a club you generally will not run your own competition, however if you do you can review the process in the Association Manual.

Competition / Program Set Up									
Details	Membership	Registration Groups	Fees	Payments	Discounts				

A few things to keep in mind with competition registrations in NetballConnect.

- Netball Queensland Memberships fees are preset by Netball Queensland. This section of the fees is greyed out and cannot be changed.
- Any section that has a red asterisk indicates that you must enter a response or make a selection prior to moving on.
- Click on the e at any time for an explanation of the section.
- Participants register to each competition rather than to the Club.



Fees allows you to enter Affiliate (Club) fees. All greyed out fields have been completed by Netball Queensland and the Associations. Leave as \$0 amount if no fee charged.

etails Membership Registration Groups Fees Payments Discounts		Affiliate Deposit Fee is a portion or full amount of the club fees that will be paid fully at registrations.
Fees @*		Affiliate Competition/Program fee is a portion or full amount of club fees that can be paid. Only this
Player Membership 2024 All Groups Per Group Transformed Per Group Per Gr		portion of fees can be paid using instalment payments.
Membership Type Division Membership Fees GST Deposit Fees (excl. GST) (excl. GST)	GST	Affiliate Deposit GST Program Fees GST Competition/ Fees (excl. GST) (excl. GST) (excl. GST)
Player Junior \$101.82 \$10.18	\$ 0	\$0 \$0 \$27.27 \$2.73 \$0 \$142.00
Individual User Single Game Fee		

Individual User Registration – Individual User Seasonal Fee includes Membership fee which is the Netball Queensland Annual Membership fee, Deposit fee and Competition fee which is the Association fee and Affiliate Deposit and Affiliate Competition fee which is the club competition fees.

Individual Single game fee is for players to pay per match.

Competition / Program Set Up

Each different membership product needs to be set up with the fees. Even if you have no fees to add to this product you still need to select Individual User Seasonal fee.

Compet	Competition / Program Set Up									
Details	Membership	Registration Groups	Fees	Payments	Discounts					

Payments – clubs have the option to offer payment plans or afterpay to their members. To be able to set up payment plans or afterpay for their members, clubs need to click on the option.

Payment Methods	Individual User Seasonal Fee 9
V Direct Debit (not applicable for team registrations with at match fees enabled)	Pay Full Amount
Credit / Debit Card	Instalments
Cash (only applicable for per match competition fees)	Offline Payment
Afterpay	Single Use Discount - No Fee Charged
	Burnard Dire - For Swarten Harry Manager Diver

If Associations have chosen to offer instalment payments or single use discount code the clubs have the option to choose whether or not to offer these options. Any option that is greyed out can not be changed from what the Association has chosen.



Competition / Program Set Up

Details

Membership

Registration Groups Fees

Discounts

Discounts 🛛

Note: Discounts will only apply to individual season registrations.

Discount Type*		Membership Product*	🗎 Remov
Discount Code	~	Select	~
Membership Types*			
Select			~
Discount Type			
biocount typo			
Percentage off (this ONLY app	lies to	your organisation's fees)	~
Percentage off (this ONLY app	lies to	o your organisation's fees)	~
Percentage off (this ONLY app	lies to	your organisation's fees)	~
Percentage off (this ONLY app	lies to	your organisation's fees) Description	~
Percentage off (this ONLY app Code Code		· -	~
Percentage off (this ONLY app Code Code Percentage off or Fixed Amount		Description	~

+ Add Discount

The discount page is the last step in setting up the clubs registrations.

Payments

Discount codes at club level could be used to reduce the club's fees for players.

Select the discount type from either discount code or family code. Then select the membership product.

Select Membership type. You will need to create a separate discount code for each membership type you want it to apply for.

Select discount type:

- Percentage Off (only applies to your competition fees)
- Fixed amount (applies to all fees to the end user)

Enter a code for the discount. Share the code with relevant people so upon registration they can enter the code in the appropriate field and the discount will apply.

NOTE: Please be aware that any money that is owed to another organisation (Netball Queensland or Association) this amount will be withdrawn from the clubs stripe account at the time of registration.

Selection of Government vouchers is up to the Association.

To progress click Next.



Registrations – Creation of Registration Form

Dashboard	Registrations	Competition/ Program
Registrat	ion Form 😐	Competition/ Program
-		Registration Form
Year: 2024		

The next step is adding specific details to the clubs registration form. In Registration, Competition/Program, Registration forms you will see the competition listed. Select the three dots form the action column alongside the competition you wish to create your registration from for and select edit.

MetballConnect				ê 💄
Registration				
Dashboard Registrations M	lembership Competit	ion		
Registration Form @ Year: 2024				
Competition Name 👙	Registration Open 👙	Registrations Close 👙	Status 👙	Action
Resources 2024	01-12-2023	31-05-2024	Draft	
Registration Form		1 Entor P	adistration open	and along datas

	2023		Ê	31-05-2024			Ë
embers	ship Product*						
Player	r Membership :	2024 × Play	ver - Social Membership	p 2024 \times Non - Play	ing Members	nip 2024 $ imes$	
Pla	ayer Mem	bership 2	2024				
	Membership Type	Registration Type	Registration Divisions	Lock Registrations Immediately	Registration Cap	Publicly Display	
~	Player	Individual	Div				
~	Player	Individual	Cadets			~	\backslash
~	Player	Individual	Net			~	
~	Player	Individual	Set			\checkmark	
~	Player	Individual	Go			~	
	Special Note		l]
	Special Note	e 🕜	f the Competition.			li.	
	Special Note	e 🕜	f the Competition.			ĥ	
	Special Note	e 🕜	f the Competition.			4	
	Special Note Write a bri Photos 🔗 No photos	e 🕜					
	Special Note Write a bri Photos @ No photos	iet description o				R.	
	Special Note Write a bri Photos @ No photos	available to contact detail					
	Special Note Write a bri Photos @ No photos	 Available to contact detail ime io 					

Resources 2024

- Enter Registration open and close dates.
 Select Membership products.
- Select Membership types you want to make available on your registration form.

Lock registration immediately allows you to remove the selected Membership type from the Registration form.

Registration Cap – enter a number in this section if you can only accept a limited number of de-registrations for the specific membership type.

Publicly Display allows for the registration to viewed by anyone who has the app. If this is unticked only those with the hidden URL will be able to register for this division/competition.

- Option to include training information if relevant. Including training days, times and venues.
- 5. Enter any Special notes you wish to appear on the registration form.
- 6. Enter contact information of your club contact so people registering know who to contact if they need assistance.



Additional Questions @

•	Additional Personal Questions
	What is your Disability Care Number?
•	Other Questions
	What other Sports do you play?
•	Other Affiliate Questions
	Please Indicate two preferred playing positions
	Enable Play with a Friend
	What school grade are you/is your child in?
	Enable Refer a Friend
•	Umpire Membership Questions (only enabled if Umpire membership type is chosen)
	What is your Association Level?

Shop

Invite				
 Send 				
No Send				
Year: All v	Competition:	All	×	
Туре				
Users				
Players Only				
Gender				
O Male				
Female				
Both				
DOB				
No DOB Preference				
DOB Preference				
Cingle Lles Disseur		Charged		
Single Use Discount Note: Discounts will only apply		-		
Note: Discounts will only apply	y to individual sea:	son registrations.		
EK7nEF0e <u>Email</u>				
+Add Code				
		Save as Draft	Preview	Open Registrati

 Option to select from these additional questions for people to answer during registration. These questions are set and the club cannot add their own.

- 8. Select shop if you want to make club products available for purchase at time of registration.
- The final step of creating your registration form is to send invitations of your link to users.
 Select from the various filters available, once you click Open registrations, invitations will be sent via email those people.

On clicking Open registrations, the registration form page is displayed in the app (if the public display boxes have been ticked)

If the Association have chosen to offer a single use discount you will find the option to add a code at the bottom of your registration form. This code can be emailed out to individuals to use for registration.



You will now see the paper icon le has appeared. Click on the icon to open the registration form in a different website tab. You can also access the registration form link by clicking on the three dots **...** in the Action column. Select edit.

MetballConnect				E
Registration				
Dashboard Registrations	Membership Competition			
Registration Form 🥑				
Competition Name 👙	Registration Open 🎄	Registrations Close $\ \ \Leftrightarrow$	Status 🌲	Action
Resources 2024	01-12-2023	31-05-2024	Published	• <u>•</u>
			Edi	t

The registration form now displays a URL link. This link can be shared with your community so they can begin registering. You can update the registration form at any point. Click

Update at the	bottom of the page to save any changes you have made.
	Registration Form
	End User Registration URL (Only Membership Types marked for public display) https://registration-stg.netballconnect.com/userRegistration?organisationId=1846e09f-4a6d-4bfc-8062- 033b9213cfed&competitionId=c4b5e588-978b-46d0-92a5-b3e385a32704
	End User Registration URL (Only Hidden Membership Types) https://registration.stg.netballconnect.com/userRegistration?organisationId=1846e09f-4a6d-4bfc-8062-033b9213cfed&competitionId=c4b5e588-978b-46d0-92a5-b3e385a32704&key=ebfbd74fc4ba43337f1d11d2a4382958

For those registrations that you want to be hidden. The hidden membership URL is the link that can be sent out to the members you would like to have access to this registration.

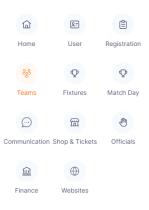
You have now successfully opened Registration for your club. Player registration will begin to come in and from here the club will begin to select teams before submitting the to the Association to create fixtures. Player grading is now completed in the Teams module. Team grading is done through the Fixtures Module.

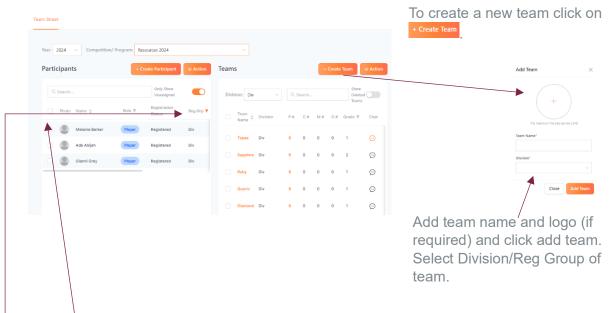


TEAMS MODULE

Team Sheet

Team Sheets are now where clubs can create teams and add players to their assigned teams. By filtering the Competition/Program you will be able to see all players that have registered to this Competition/Program.





All registered players for a registration group will show on the left-hand side of the screen. All created teams for a registration group will be listed on the right-hand side of the screen. To add a player/s into a team click on the square/s to select and left-hand click to pick up all selected players and drag into the assigned team. Players can be moved from a registration group to another by clicking on and selecting change division. This can be done with a whole team by select the action on the teams side. You then need to click on the filter on each of the Reg Group and the Division and change to all. This will allow you to see the players who have been moved.

P# column shows how many players have been added to a team. Coaches, Managers and Officials (stats or primary carers) can also be added to the team during this process and will show in the other columns. You can also add information regarding the team by clicking on \odot .



If you need to remove a player from a team. Make sure that this toggle Only Show Unassigned O has been turned off. This will now show all participants and the teams that they have been assigned to.

Q	Search							Only Show U	Jnassigned 🤇	
	Photo	Name 👙	Role	Ψ	Reg Grp 🛛 🔻	Division	T T	eam	History	Chat
		Melanie Barker	Player		Div	Div				\bigcirc
		Ada Abijah	Player		Div	Div				\bigcirc
		Gianni Grey	Player		Div	Div	Ji	aspers		\bigcirc

To remove a player from the team, click on the box next to their name. Click on Action and select remove from all teams. You will now be able to put that player into another team.

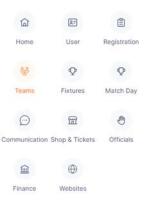
Once players have been added to the teams, click on the box for each team or the box at the top to select all and click Submit For Grading .

Teams					+ Crea	ate 1	Team	
Q. Search					Sho	w De	eleted Te	ams
🗹 Team Name 💠	P#	с#	M Ø	0#	Grade	T (Chat	Action
2 12 Blue	0	0	0	0	Not Submitte	d	0	

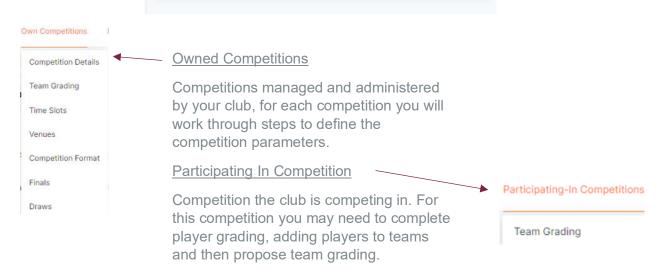


FIXTURES MODULE Competition Dashboard

The competition dashboard displays all competitions. Competitions created via the Registration module, are pushed through, and appear on the Competition dashboard along with any other competition created.



ar: 2024 v wn Competi	tions 🛛		+ Fixt	ure Grid	+ Full Competition	+ Replicate	Competition
Name ¢	Divisions \$	Teams ¢	Players \$	Status ¢	Registration Type \$		Action
2024 Winter Season	Junior Set Go	0	0	Draft	Affiliates - 2nd level Affilia School	ates - Club/	
articipating-	In Competitions	0					





Team Grading

Participating-In Co	mpetitions
Team Grading)

The Team grading section shows a list of teams submitted to your competition. All teams will be submitted with a 'proposed grade' and the Association must enter a final grade to progress through the competition setup.

ar: 2024		Competition/ Program:	2024 Winte	er Season		Division:	Junior	
ïeam ≑	Team Name 🍦		History 👙	Proposed Grade	e ≑ Final Grade	¢ c	omments	Action
I	Lions					/		
I	Bears				~ /			
I	Snakes				~			
I	Horse				~			/
Back	¢		/			Save	Sut	bmit
d/Edit Com		*	×	Yo ab the	u can a out the e Comp ganiser	tear betitio	n he	

In the proposed grade dropdown menu select a grade for each team.

Complete Team grading for all divisions and teams. The select Submit.

Only once you have submitted the teams will the competition organiser be able to see your teams and completed the final grade.



MATCH DAY

When the Competition Organiser have completed the final grading and have created fixtures you will be able to see the competition details in Match Day. A draw will also show in the NetballConnect App.

The Dashboard lists the competition the club is participating in.

	Day						
ashboard	All Matches	All Incidents	Coming Soon				
Own Com	npetitions 🤨					+ Add Com	npetition/ Program
Year: 2024	v						
Name 🌲	Division/Age	e ≜	Teams 🌲	Players 🜲	Status	*	Action
			No Data				
					<	1 >	10 / page
	ticipating-In mpetitions	0					
Name 🌲		Divisi	on/Age 🌲	Teams 🌲	Players 🌲		Status 🌲

Click on a competition to view the Match Day dashboard.

day's M	atches ₀						Bulk Match Change		ourt Change	+ Add New
datch ID 👙	Start Time 👙	Home ÷	Away 👙	Venue 💠	Div 👙	Score ÷	Umpire	Scorer 1	Player Att. Team A	Player Att.
		Honda	Ferrari	NSA - Court 2	Net1	0:0	Biserka Helena	Not	Not Complete	Not Com
327022	20/04/2024 17:00	Honda	Ferrari	NGA COURT2	INCL		Nabo Emmanuhel	Set		
327022	20/04/2024 17:00	Honda	Ferrari	NGA COULT	Noti		Nabo Emmanuhel	Set		10 / page V
327022	20/04/2024 17:00	Honda	Ferran	NAR COULT 2	NOL 1		Nabo Emmanuhel	Set	< 1 >	
	20/04/2024 17:00	Honda	Perran		NOL 1	_	Nabo Emmanuhel	Set	< 1 > (

The dashboard for each competition displays upcoming matches, and the status of those matches and any incidents.

You will see the score, who the umpires are, whether a scorer has been assigned, whether the teams have completed team attendance, and the status of the game in this section.



Competition Details

Matches
Matches
Teams
Managers
Coaches
Scorers
Officials
Players
Affiliates
Divisions
Venues
Ladder

When the Competition organisers generate and publish a draw, this will automatically populate your match list.

The matches page allows you to see all upcoming matches. You can export the match list to an excel file.

eshboard C														
latch List											R. Search			Export
All ×		Round:	All×		From:	dd-mm-yyyy		To: dd	i-mm-yyyy			Result Retus: All	I	
datch ID 💠	Round \$	Start Time 💠	Home ‡	Away ‡	Venue ¢		Division \$	Score ¢	Type ¢	Match Du	ation ¢	Mein Breek 💠	Quarte	Break ‡
330057	Round 2	09/03/2024 10:00	А	c	CDNA -	Court 9	GoA/1	0:0	Quarters	40		3	2	
330055	Round 2	09/03/2024 10:00	ь	d	CDNA -	Court 10	GoA/1	0:0	Quarters	40		3	2	
330053	Round 2	09/03/2024 10:00	Horse	Snakes	CDNA -	Court 8	JuniorD/4	0:0	Quarters	40		з	2	
330053	JuniorD/4												Statistics	Beat On Cou
orse vs Sna 330053 103/2024 10:00	JuniorD/4												Statistics	Best On Cour
330053 (03/2024 10:00	JuniorD/4 Round 2	2 H	Umpire's Orga	nisation Nan	ne		Scorer Name			2	Score 0:0		Statiatics	Best On Cou
330053 (03/2024 10:00 mpire Name	Junior0/4 Round 2	Her	orse to Toam							4	0:0 Kes			
asocsa noarzoza toreo mpire Name	JuniorD/4 Round 2 e	He Her Name \$	Drse to Toam Status ©	Attendar		Played? \$	User ID 💠	Profile Picture		A Snai Away ¹	0:0 KES Jeam		Attendance \$	Beat On Cour
asocsa noarzoza toreo mpire Name	Junior0/4 Round 2	Her	orse to Toam	Attendar		Played? \$		Profile Picture No Image	 Neme 2 Ardit Am 	A Snai Away ¹	0:0 Kes			

Click on the Match ID to access additional functions for the game.

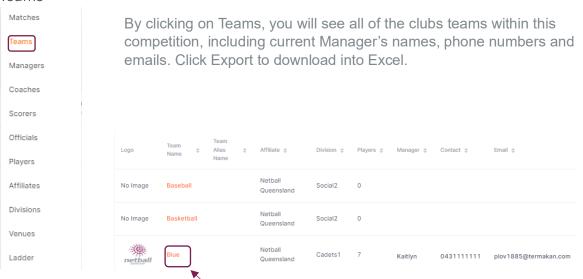
You will see a list of players – included is their profile picture, registration status and attendance. Green dot shows the players have taken the court.



If the competition organiser has set Affiliates to award the Best on court or Voted Award – Best and Fairest points, you can add them her in the Match by changing the toggle to Best on court. Scroll to the bottom of the screen, select players from the drop-down menu and select save.

est (On Court (Media Re	eport)		
AII	Players from Match			
A	rista Kari		2 Points	
otec	d Award - Best and	Fairest		
0100	d Award - Best and Players from Match	Fairest		
All	Friday Door and	Fairest	2 Points	
All	Players from Match	- un oot	2 Points	
AII	Players from Match	- un oot	2 Points	
AII	Players from Match elect Player risto Kori	- un oot	2 Points	

Teams



Tip: Click on a Team name to review details. You will see a list of players in the team, Manager and Coach contact information.

for:							
DFF	Players						
Manager	Profile Picture 👙	User ID	Name ¢	DOB ©	Contact No 👙	Status 👙	Action
R Name 12BFF NC-Tibro'sNC	No Image	15628508	128FF NC-Tibro'sNC	16/12/1975	4403109191	No Active Membership	
😻 Email	No Image	15626020	Pr60Angels5 NAAngelsNA	03/12/1984	3240886408	No Active Membership	
u 15628508@mail.com	No Image	15450804	Pr37TibrosRubies NCTibrosNC	19/11/1991	3952678715	No Active Membership	
4403109191	No Image	15628641	428FF NC-Tibro'sNC	02/05/1996	4752167020	No Active Membership	
Coach	No Image	15628836	S2BFF NC-Tibro'sNC	04/09/1973	0844441103	No Active Membership	
Real	No Image	98447	34ThirtySomethings NC-Tibro'sNC	13/12/1985	8536939796	No Active Membership	
📞 Contect Number	No Image	15628963	728FF NC-Tibro'sNC	12/10/1985	5515582799	No Active Membership	
	No Image	15629102	828FF NC-Tibro'sNC	11/12/1992	8765261237	No Active Membership	

Click on a player's name to review player details in their player profile.



Managers

Matches
Teams
Managers
Coaches
Scorers
Officials
Players
Affiliates
Divisions
Venues
Ladder

This section displays a complete list of Managers and the teams they are assigned to. Managers can assign scorers to games in the app, they also can communicate to their teams in the app. A team can have as many managers as they wish. Click export to download excel of all Managers. Enter a name in the search field to quickly search for a manager.

	S NetballC								Q
	Match D	ay							
	Dashboard	Competition Details	Match Day	Settings	Payments		2024	v 2024 Winter	r Season 🔍
	Manager L	ist							
							Search		
	First Name 💠	Last Name 👙	Email 💠		Contact No 💠	Team / Organisa	ition \$ Or	ganisation 💠	Action
	Orlagh	Jyoti	borodinalilya@m	ailpremium.net	0466666666	Lions	ті	bro's Netball Club	
								1 >	187 page 🗸
name	to re	viou					/		
g the t				Edit Mar	nager				
g the t	Carri	Stricy		First Na	amo*			Last Name*	
				Orlag	jh			Jyoti	
view th	ne tes	am		Email A	ddress*			Contact No*	
		4111				mium.net		046666666	6
				Team					
_				Lion	S ×				
langer	r. You	can							

Click the manager's name to review their details including the teams they are managing.

Click the team to review the team details.

Click ... to edit the Manger. You can add or remove teams in the profile. Clubs can manage their team managers.

Adding a new manager is done in the Teams module by clicking - Create Participant.

	+ The realizant file	berner ber 21/0
Gender*		
🔿 Ferrale 🔿 Male 🔿	Non-Einary/Gende	er Fluid 😑 Differently Identify
First Name"		Last Name*
Date of Birth*		Contact No
dd-mm-yyyy		
Email*		External Player ID
Using parent's email a	address	
Tele"		Division*
Team		



Coaches

This section displays a complete list of coaches and the teams they coach. Matches Click Section Click Click Section Click Teams search field to quickly search for a coach. Managers Match Day Coaches Dashboard 2024 2024 Winter Season Match Day Scorers Coach List Officials Players Affiliates Email 🌲 Divisions Isha galavibragim@systemyear.us Venues Ladder Click the coaches name to review their details including the teams they are coaching. Click

the team to review the team details.

Click ... to edit the Coach details. You can add or remove teams in the profile. Generally, clubs will manage their team coaches.

Contact No 🍦	Team / Organisation	÷	Action	
046666687	Lions	/		
Edit Coach	4			
First Name*		Last	t Name*	
Tonya		Is	ha	
Email Address*		Con	tact No*	
		04	466666687	
Team				
Lions \times				
Cancel				Save

Adding a new coach is done in the Teams module by clicking + Create Participant





Scorers

Add Scorer

Matches Teams Managers Coaches	A list of scorers is displayed. Generally, scorers w Manager of the team. However, the Club Admin c	-	
Scorers	Match Day	Click Export to	
	Dashboard Competition Details Match Day 2024 v 2024 Winter Season v	Click Export to	
Officials Players	Scorers + Add Scorer A Export	download an excel file of all scorers. Enter a	
Affiliates	Q, Search	name in the search	
Divisions	First Name \Diamond Last Name \Diamond Email \Diamond Contact No \Diamond Team \Diamond Action	field to quickly search	
Venues		for a scorer.	
Ladder	No Data		

To add a new scorer, click Add Scorer. To add a new or existing scorer, simply complete the fields. Make sure to use the same email and phone number so the same user profile is used. Only members who are following the competition will be found when using add existing scorer.

Scorer 🖲 New 🚱 🔷 Existing 😢		Add Scorer	
First/Preferred Name*	Last Name*		
First/Preferred Name	Last Name	Scorer New 🙆 💿 Existing 🙆	
Email Address*	Contact No*	Select User	
Enter Email	Enter Valid Contact Number		
	_	Cancel	Save
Cancel	Save		

Click save. A list of matches will appear. Click assign to allocate the person to score the game. There will now be a blue dot next to this game.

Assign Ma	atches		13-10-2023 🔄 14-	10-2023 📋 📃	Filter Dates All Teams V Click to sort ascending
Match ID [‡]	Start Time 👙	Team 1 🖕		Team 2 🍦	
1327010	20/04/2024 17:00	• Witches (Michale Ime)	<u>Unassign</u>	Pixie	

The Scorer will now need to accept to be scorer on her app and once this has occurred the dot will change to green.



Players

s	This screen displays all players in the competition. You can enter a player name in the search bar or use the column arrows to refine your search.
agers	
ches	Match Day
ers	Dashboard Competition Details Match Day Settings News & Messages Payments 2024 v Resources 2024
cials	
ers	Player List
ates	
ions	Q Search
les	

Affiliates Matches

Teams

Scorers Officials Players Affiliates Divisions Venues Ladder

The affiliate section your club information. Managers Coaches

Click on the to edit	Dashboard	Users A	dministrators						
	Affiliates								
	Affiliates				Q, Sear	:h			t Affiliates
	Affiliated To Status	All			Organisatio	an Type	All		
	Name \$	Affiliated To \$	Organisation Type	Contact 1		Contact 2		Status \$	Action
	Tibro's Netball Club	Caloundra District Netball Association	Club/ School	Pr70Tibr	osZircons	Pr43Tibro	sOpals	Published	

Divisions

Matches	Display	s the Divisio	on list of	the selecte	d com	netition
Teams	Display		11 1151 01		u com	petition.
Managers						
Coaches	Dashboard	Competition Details	Match Day		2024 v	2024 Winter Season
Scorers						
Officials	Division Li	St Click to sort ascending	a			
Players		-				
Affiliates	Name 🌲	Division 🔶	Grade 🜲	Position Tracking 🜲		Goal Attempts 🌲
Divisions	GoA/1	Go	A/1	As Per Competitior	ı	As Per Competition
Venues	JuniorB/2	Junior	B/2	As Per Competition	ı	As Per Competition
Ladder	JuniorC/3	Junior	C/3	As Per Competition	ı	As Per Competition
	JuniorD/4	Junior	D/4	As Per Competition	ı	As Per Competition
	SetA/1	Set	A/1	As Per Competition	ı	As Per Competition



Venues

Matches	Display	/s a list of v	venues ir	n the s	vsten	n. Onc	e clic	ked it w	ill take	e vou to	o the
Teams		list in the h			5					5	
Managers											
Coaches									0	۵	
Scorers		Home Maintain									
Officials											
Players		Venue List				Q Search			+ Add \	Venue	
Affiliates		Venue Name 🖕	Address1 👙	Address2 🜲	Suburb 🔶	State 👙	Postal Code	Contact Number	# Of Courts \$	Action	
Divisions		The Round Netball Court Centre	16 Boundary St		South Brisbane	QLD	4101	0733333333	20		
Venues											

Ladder

Ladder

Matches	Click La	ddor t	o ro	viow	the		Idor	for t	hos		tod	divie	ione
Teams	CIICK La	uuer t	JIE	VIEW	line	; Iau	luei		116 5	eiec	leu	uivis	10115.
Managers													
Coaches													
Scorers	Comp	etition La	dders										
Officials	Division:	SetA/1		View: P	ublic Lad	der v	0						
Players	Rank ;	È Team ≑	₽ ‡	₩ \$	L ¢	D \$	В ≑	FW ‡	FL 💠	F ≑	A \$	PTS 🌲	GA% ≑
Affiliates	1	Blue	0	0	0	0	0	0	0	0	0	0	0.00
Divisions													
Venues	2	Green	0	0	0	0	0	0	0	0	0	0	0.00
Ladder	3	Pink	0	0	0	0	0	0	0	0	0	0	0.00
	4	Yellow	0	0	0	0	0	0	0	0	0	0	0.00



Match Day

Team Attendance Match Day Settings The Team attendance screen show you who played, didn't play, or was borrowed. Team Attendance Statistics Team Attendance Best and Fairest Awards

You can easily customise a search by choosing the status.

- Borrowed Player
- Did not play.
- Played

You can further filter by division, round, or use the search. For details of a match or player click on the orange text to review. All team attendance can be exported to excel.

The Borrowed players filter allows you to see all the players who have been borrowed, by the team they belong to.

Statistics

м

atch Day Settings	Payments	Gam	ie tim	e sta	tistics				
Team Attendance					ew game			/ers	а
Statistics >	Game Time	minu	ites, j	period	l, or total	games.			
Best and Fairest Awards	Goals		Game Time	Statistics					
Home 🌲 🛛 Aw									O, Saart
	Position Tracking		User ID	Player ID ©	First/Proferred Namo 😋	Last Name (p)	Team :	Div p	
			285022	10732	Aigle	Ferdi	Team 1	Div 1	4

nd filter by

Game Time	Statistics					Periods	A Export
						Seath.	
UserID	Player ID (5)	First/Proferred Name	Last Name 👙	Team g	Div p	Play Time	Play % 0
265022	10732	Aigle	Ferdi	Team 1	Div 1	4 Periods	100.00%
265257	16952	Aythek	Marinho	11	Div 1	4 Periods	100,00%
265028	16738	Detroy	Alexandros	Team 1	Div 1	4 Periods	100.00%
265224	16919				Div 1	4 Periods	100.00%
265243	16938	Fulop	Gervase	T1	Div 1	4 Periods	100.00%

Goals

If the competition organiser has enabled 'Record goal attempts' in settings panel, then you will see goal shooting statistics for shooters. These statistics will list attempts, goals, and goals % by the game or by the total.

Dashboard	Competition Details	Match Day	Settings Paym	nents		2024	✓ Resources 2024 ✓
Goal Stat	istics						By Match ∨ Export
Division: All			Round: All			Q Search	By Match By Team
Round 👙	Match ID \$ Date \$	Team 👙 Division	User F D +	First Name Last Name Name	Position 💠 Goals 🌲	Misses 🌲	Total Penalty Misses Attempts Q Gc
_							



Position tracking

You can also view position tracking statistics this shows you the positions players have played. You can view by period, play % or by minute.

Position	Tracking	Report											
eriod: Peri	Period			✓ By Game: All Games ✓						Q. Search			
Team 💠	User ID	First/Preferred Name 👙	Last Name 🖕	GS ≑	GA ≑	WA ¢	C \$	WD \$	GD ≑	GK 👙	Played 🙆 👙	Bench/ Injured 👙	No Play 👙
TEam 9	264990	Aamu	Veta	0	0	0	0	0	0	0	0	0	4
TEam 9	265004	Adrijan	Dua	0	0	0	0	0	0	0	0	0	4
TEam 9	264961	Alexis	Ruiz	0	0	0	0	0	0	0	0	0	4
Team 1	265022	Aigle	Ferdi	2	2	0	0	0	0	0	4	0	0
Team 1	265028	Delroy	Alexandros	0	0	0	0	1	0	2	3	1	1

Incidents

Bulk Match Change

Court Change

Team Attendance

If activated, Incidents can be lodged either in app or via the Matches section will appear here. Incidents can be lodged for injury or disciplinary, for player or spectators.

Statistics	
Incidents	

Best and Fairest Awards

ashboard Competitio	on Details Match	h Day Set	tings Payments		2023	Training	Competiti
ncidents					+ Add Incident		♦ Impo
					Q. Search		
all			Type: All		v Status: All		
Date ¢	Match ID . o	User ID	First/Preferred Name 💠	Last Name 🖕	Type ¢	Status	Action
07/01/2023 11:00	96822	16738	Detroy	Alexandros	Injury - Ambulance	Submitted	

These incidents also appear in the player profiles.

ard Users Administrators									
No Image	U	ser Profile						Back Actie	ons V
Delity Alexandros #265023		Activity Statistics Pers	onal Details Registratio	n History In	cidents Purchases				
Cate of Birth 15/11/2004		Incidents							
📞 Contact Number		Date ¢	Match ID &	Player ID	First/Preferred Name	Last Name 👙	Team \$	Тура ф	
0431111125 O Competition		07/01/2023 11:00	96822	16738	Deiroy	Alexandros	Team 1	Injury - Ambulance	
All								< 1 >	
Al									
O Suspension									
😸 Toom Team 1									
O Division DivDiv 1									
Umpire Accreditation	Expiry								
Coach Accreditation	Expiry								



Best and Fairest Awards

Division: All

Match ID 🚖

1327009

Round 🚖

Round 1

Team 👌

Blue

Bulk Match Change		
Court Change		
Team Attendance		
Statistics	>	
Incidents		

Best and Fairest Awards

If the competition organisers have enabled voting Best and Fairest awards. This can be filtered by match, total, votes ladder, votes by match and votes by player. You can export the list on an excel.

ashboard Co	mpetition Details M	atch Day Settin	gs News & Mess	ages Payments		2024 v Re	sources 2024
Best and Fair	rest Awards				Best On Court Best On Court	> By Match	× Expo
ivision: All		v I	Round: All		Voted Award	Search	
Match ID 👙	Round 💠	Team 👙	Organisation 💠	First/Pre	eferred Name 👙	Last Name 💠	Total 🔤
1327009	Round 1	Blue	Netball Queensland	Aigle		Ferdi	2
Match I	Day						
Dashboard	Competition Details	Match Day	Settings	News & Messages	Payments	2024 v Res	ources 2024

Round: All

Organisation 🚖

Netball Queensland

Total

Last Na

Primus

Votes Ladder Votes By Match Votes By Player

2

Q Search.

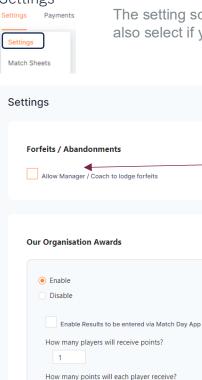
First/Preferred Name 👌

Kristin



Settings

Settings



The setting screen allows you set up your organisation awards and also select if you would like your Manager/Coach to lodge a forfeit.

Allows Managers/Coaches to be able to lodge a forfeit on behalf of their team.

Clubs are available to set up their own awards for their players. To set this option up select enable. Choose whether this is to be done via the app, how many players are to receive points and how many points to be awarded.

Payments

Player 1 0

Payments

Fees Due

Fees due – This page shows any players who has outstanding fees due. Click on the three dots to mark as cash received.

								Action
Players to Pay 9								
First/Preferred Name 👙	Last Name 👙	Linked ©	Division o	Grade 0	Team 👌	Status 🖕	Payment Method 🔅	Cash Received
Rhys	Konrad	Western Netball Club	Division	2	West 1	Pending		Falled
Keiko	Anica	Western Netball Club	Net	1	West 7	Pending		



COMMUNICATION

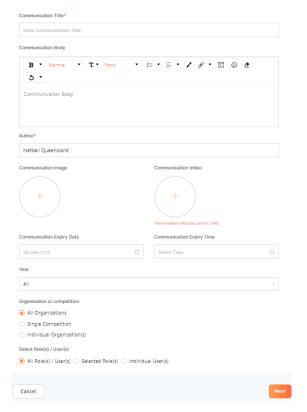
ඛ	<u>e=</u>	Ê
Home	User	Registration
Φ	ক	\bigcirc
Competitions	Match Day	Communication
圖	٢	
Shop & Tickets	Officials	Finance

The Communication tabs allows you to load news and events you would like to share with your communities directly through the NetballConnect app.

To add a new

communication, select

Communication List • Add Communication Status Active • Title 0 Author 0 Expiry 0 Published 0 Email Recipients 0 Netification 0 Active Title 0 Author 0 Expiry 0 Published 0 Date Email Recipients 0 Netification 0 Active Test Comm Netball Yes 21/09/2023 0 ND Image: Communication 0		icials	Finance						+ Add Comm	unication
Test Comm Netball Yas 21/09/2023 e NO	Status	t						l	+ Add Commun	cation
	Title \$			Author 💠	Expiry 💠	Published \$		Email Recipients	Notification \$	Active
Queensland	Test Comm			Netball Queensland		Yes	21/09/2023	A	NO	•



Enter in Communication title.

Enter information you want to pass on.

Add any Images or videos you wish to share.

Enter Expire dates and times.

Enter year.

Enter the organisation or competition selection.

Select role.



The next page asks whether you wish to publish and the method you would like the recipients to receive the communication. This page allows you to edit or delete the communication.

S NetballConnect	Communication			
Dashboard				
	Communication Details		I	Edit Delete
	News			
	Email 😧	Notification 😝	App 😜	
	Reply To:* Imply To: Email is required.			
	Back to all communication			Publish

Email – Communications is delivered
 via email. A reply to email is required
 to be entered.

Notification – is push notification delivered to the home screen of a mobile device.

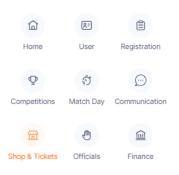
App – communication will be saved and available on the news page of the NetballConnect app.

You can choose one or all options.

Note: If you choose Notification the app option will be automatically chosen as well.



SHOP & TICKETS



The Shop and Ticket module enables you to sell your products or tickets to events directly to your netball communities online and through the NetballConnect app.

Order Order Summary

order Summary	Order Summary		
Order Status	Year : 2024 v Affiliate : All v Postcode : Postcode Payment : All		
	Number of Orders Value of ORDERS		
	Date \diamond User Name \diamond Affiliate \diamond Postcode \diamond Order ϕ Paid \diamond Item ϕ of ϕ Net Payment ϕ Id Item Number Number Nethod ϕ Product ϕ Items	Varia	

The Order Summary page will give a summary of your orders. This can be sorted by various filters or enter a name into the search bar to find orders easily. Select export to download the data to Excel.

Order Status

Order Status					Q Search	
Year :	2024			Product :	All	
Payment Status :	All			Fulfilment Status :	All	
Order Booki Id ¢ ID	tg _{\$} Date \$ ID	Customer ¢ P	roduct \diamond Variant \diamond	Item Number Fee	Payment Fulfilment Status S	Action

Either click on the Order ID on the order summary page or select Order Status in the dropdown to review the status of an order.

Select the --- to process a refund, a partial refund or mark as picked up or shipped.



Products and Tickets

Products Products & Tickets

The products tab lists all current products available for sale. Click ••• in the top right-hand corner to edit the product.

Product Details

Products
Tickets
Inventory

Adding a new product is easy. Complete all the fields as required.

Title*	
Black Shoes	
Description B Normal T Font S Font	• = • = • / <i>d</i> • E © <i>d</i>
Categories*	
Support Gear	
Add type Affiliates* Direct 1st Level Affiliates - Association/ League 2nd Level Affiliates - Club/ School eCommerce Priority Banner Display this eCommerce item also as a priority	banner
Selected file must be less than 2 MB and jog, joeg, prog.	webp formats are supported.
Selected file must be less than 2 MB and jpg jpeg, png.	
Selected file must be less than 2 MB and jpg, jpeg, png.	Upload image
Selected file must be less than 2 MB and jpg, jpeg, png. Pricing. Price	Upload Image
Selected file must be less than 2 MB and jpg, jpeg, prog. Price \$ 50.00 Charge taxes on product	Upload Image
Selected file must be less than 2 MB and jpg. jpeg. png. Price \$ 50.00 Charge taxes on product Inventory	Upload Image
Selected file must be less than 2 MB and jpg, jpeg, prog. Price \$ 50.00 Charge taxes on product	Upload Image
Selected file must be less than 2 MB and jpg. jpeg. png. Price \$ 50.00 Charge taxes on product Inventory	Upload Image
Selected file must be less than 2 MB and jpg, jpg, jpg, ppg. Price \$ 50.00 Charge taxes on product Inventory Charge taxes on product Allow customers to purchase this product when	Upload Image
Selected file must be less than 2 MB and jpg, jpeg, prg. Price \$ 50.00 Charge taxes on product Inventory Enable inventory tracking	Upload Image
Selected file must be less than 2 MB and jpg. jpgg. jpgg. ppg. Price \$ 50.00 Charge taxes on product Inventory Charge taxes on product Allow customers to purchase this product when	Upload Image
Selected file must be less than 2 MB and jpg, jpeg, prog. Price \$ 50.00 Charge taxes on product Inventory Charge taxes on product Allow customers to purchase this product whe Variants Enable Variants	Upload Image
Selected file must be less than 2 MB and jpg, jpeg, prog. Pricing Price \$ 50.00 Charge taxes on product Charge taxes taxes on product Charge taxes on	Upload Image
Selected file must be less than 2 MB and jpg, jpeg, prog. Price \$ 50.00 Charge taxes on product Inventory Charge taxes on product Allow customers to purchase this product whe Variants Enable Variants	Upload Image

Inventory tracking is not mandatory, if you wish to track your stock levels, select Enable Inventory tracking.

Variations allow you to add different varieties of the same product, i.e., different sizes.



Tickets

	Products
(Tickets
	Inventory

Clubs can now create their own tickets for events. Similar to the products you can add a new ticket by clicking on Add Ticket

Similar to the add a product. To create a ticket, you need to fill in the relevant information.

T. 141 - •			
Title* Queensland_Ticket_001			
Description			
	• Font • I	• = • / 8 • 2 © 0	
Affiliates*			
1st Level Affiliates - Associati	ion/ League		
2nd Level Affiliates - Club/ Sc	thool		
eCommerce Priority Banner Display this eCommerce item	aleo ae a priority banner		
Display this economice item	and an a pronty barrier		
e Selected file must be less than 2 MB	and jpg, jpgg, png, webp fo	muha are supported. Uppland I	ma
Type* One-Off Season Event Date* dd-mm-yyyy HH:mm Time zone*	B		
(UTC+10:00) Brisbane			
		Address	
(UTC+10:00) Brisbane		Address 32 Morrow St, Taringa, QLD, 4068, Australia	
(UTC+10:00) Brisbane		32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, 0TN etc.) Bercode	
(UTC = 10.00) Brisbane Location Name* Netball Arena Inventory Enable inventory tracking StG(stock keeping unit) Stock keeping unit		32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, 0TN etc.) Bercode	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Enable Inventory tracking Stru(ratck keeping unit) Stru(ratck keeping unit) Struk keeping unit) Allow coatomers to purcha		32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, 0TN etc.) Bercode	
(UTC = 10:00) Brisbane Location Name* Netball Arena Inventory Catable inventory tracking SKU(stock keeping unit) Stock keeping unit) Allow customers to purcha		32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, 0TN etc.) Bercode	
(UTC-10.00) Brisbane Location Name* Location Name* Netball Arena Inventory Enable inventory tracking SKU(stock keeping unit) Enable keeping unit) Allow customers to purcha Variants Enable Variants		32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, 0TN etc.) Bercode	
(UTC-10:00) Brisbane Location Name* Netball Arens Protocy Enable inventory tracking Struck keeping unit Struck keeping unit Allow customers to purcha Variants Enable Areas Market Variants Variant Name*		32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, 0TN etc.) Bercode	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Enable inventory tracking Structack keeping unit) Struct keeping unit Arlow customers to purcha Variants Variants Variants Variants Variants	as this product when it's out	32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, OTW etc) Barcode	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Enable Inventory tracking Stu(ratok keeping unit) Stock keeping unit) Stock keeping unit Allow contomers to purcha Variants Enable Variants Variant Name* Premium Option*	se this product when it's out	32 Morrow St, Taringa, QLD, 4068, Australia Electode(ISBN, UPC, GTN etc) Electode Electode Electode Cost	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Catable Inventory tracking Stu(stock keeping unit) Stock keeping unit) Stock keeping unit Atlew customers to purcha Variants Variants Variants Variant Name* Premlum Premlum Premlum,A	ee this product when it's out	32 Morrow St, Taringa, QLD, 4068, Australia Barcode(ISBN, UPC, 0TW etc) Barcode tof stock	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Enable Inventory tracking Structorsk keeping unit) Struct keeping unit Allow contomers to purcha Allow contomers to purcha Variants Variants Variants Variants Variants Premlum Premlum,A SKU	ee this product when it's out Price \$ 100.00 Barcode	32 Morrow St, Taringa, QLD, 4068, Australia Electode(ISBN, UPC, GTN etc) Beroote Cost 5 5.00 Quartety Available	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Enable Inventory tracking Structorsk keeping unit) Struct keeping unit Allow contomers to purcha Allow contomers to purcha Variants Variants Variants Variants Variants Premlum Premlum,A SKU	ee this product when it's out Price \$ 100.00 Barcode	32 Morrow St, Taringa, QLD, 4068, Australia Electode(ISBN, UPC, GTN etc) Beroote Cost 5 5.00 Quartety Available	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Cataba Inventory tracking Stutentory (Cataba Inventory tracking Stutentory (Cataba Inventory Tracking Stutentory (Cataba Inventory (Cataba Inve	ee this product when it's out Price \$ 100.00 Barcode Rercode	32 Morrow St, Taringa, QLD, 4068, Australia Elecoded(ISBN, UPC, 0TW etc) Elecode Cost 5 5.00 Quantity Available 8	
(UTC-10.00) Brisbane Location Name* Netball Arens Inventory Calibrian Control of Con	ee this product when it's out Price \$ 100.00 Barcode Recode Recode	32 Morrow St, Taringa, QLD, 4066, Australia Barcode(ISBN, UPC, OTH etc) Barcode Execute Cost 5 3.00 Quantity Available Cost 5 2.00 Quantity Available Cost 5 2.00 Quantity Available	
(UTC-10.00) Brisbane Location Name* Netball Arena Inventory Enable inventory tracking Stu(stock keeping unit) Stock keeping unit) Stock keeping unit Allow contomers to purcha Variants Variants Variants Variants Variants Variants Variants Variants Variants Variants Variants Variants Premlum Option* Premlum_8 sku sku sku gku	ee this product when it's out Price Price Recode Price Price S10.00	32 Morrow St, Taringa, QLD, 4068, Australia Elecoded(ISBN, UPC, 0TW etc) Elecoded(ISBN, UPC, 0TW etc) Cost 5.00 Cost 5.00 Cost 5.00 Cost 5.00 Cost	

Cancel

Need to select whether the event is a one-off event

or a seasonal event.

Like with your product you can choose to enable tracking on the number of tickets sold.

Variants can be added so that you can have different tickets for different scenarios. For example, you might offer a different price for adults and children etc.

Once saved you can go back into the ticket to download the URL to pass onto your members.



Inventory

Products Tickets Inventory

Inventory gives you an overview of all of the organisation's products and tickets and the quantities sold, redeemed and total available.

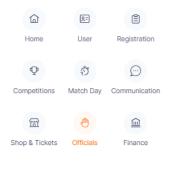
Shor	o & Tickets					
Orders	Products & Tickets Settings					
Invento	bry					
Туре	All Vame All					
ID	Product Name	Variant Name	Total Quantity	Total Quantity Sold	Total Redeemed	Total Quantity Available
2823	OPEN Junior State Age - Ice - 5kg Bag	lce - 5kg Bag (lce - 5kg Bag)	775	620	0	155
3299	Queensland Firebirds' Digital Membership		1000	21	0	979
3506	OPEN Senior State Age Tent/Site hire (Sunshine Coast Netball Association)	Tent/Site Sizes (Site ONLY - 3m x 6m)	487	11	0	476
3506	OPEN Senior State Age Tent/Site hire (Sunshine Coast Netball Association)	Tent/Site Sizes (Site ONLY - 6m x 6m)	488	7	0	481

Settings

Settings	The final tab is Settings. This is where you add details for order pick
End User Public Shop URL https://registration-stg.netbalkonnect.com/shop?organisationKey=1846e09f-4a6d-4bfc-8062- 03309213cfed	up. It also provides a link for access —— to the Public Shop.
Pick up address	
Address Search* S90 Mains Road, Nathan, QLD, AU Enter Address Manually Pick Up instructions	
Product Types	Within this section you can add new
Club Uniforms C	product types that you would like your
Umpire Merchandise G	products to sit under. Click add type and fill in the freeform box.
Support Gear	
Tickets	
+ Add type	
	Save



OFFICIALS



The Official Module allows you to manage umpire allocations and payments for matches. If the Competition organiser has selected for Affiliates to allocate umpire, you will need to enter allocations here

)ashboar	rd							Blo	ck Decline	Publish		ort	⊗ Import
Year:	2024 v	Competition :	Resource	tes 2024 \times		Venue :	All v	Division :	All	V Round :	All		
		10-2023 芭	Filt	er Dates									
Match ID ‡	Start Time 👙	Home 💠	Away 👙	Court 😄	Round 😄	Umpire 1 \$	Umpire 1 Organisation	Umpire 2 [‡]	Umpire 2 Organisation	Verified By \$	Umpire Reserve	Umpire Coach	Action
1327022	20/04/2024 17:00	Honda	Ferrari	NSA - Court 2	Round 1								
1327014	20/04/2024 17:00	Toyota	Porsha	NSA - Court 3	Round 1								

Dashboard – shows all games and umpires that have been allocated for each game. This can be filtered by Competition, Venue, Divisions, dates, and rounds.

Officials

Officials

Officials

Umpire Roster

Umpire Availability
Umpire Allocation >



Officials page shows the list of current umpires for this competition. From this page you can add or import new umpires in. You can also export an Excel list.

Officials List	Competition: Re	esources 2024 V			+ Add U	mpire / Off		<pre></pre>	⊗ Import	Click on to edit the Umpires details
First/Preferred Name	Last Name [‡]	Email 💠	Contact No 💠	Accreditation	Organisation	Umpire	Umpire Coach	Other Official	Action	or assign them to a Match manually.
Reka	Abhijit	tveley@n2snow.com	1111111111		Netball Queensland	YES	NO	NO		
Gaelazzo	Slavko	aflores64@tmsave.com	2222222222		Netball Queensland	YES	NO	NO		
Rodolfo	Mithras	harlamovdimka@wolulasfeb01.xyz	3333333333		Netball Queensland	YES	NO	NO		Edit Assign to match



Umpires Rosters



The Umpire Roster shows the list of umpires. By clicking ••• you can accept, decline or unassign an umpire's allocation.

Impire Ro	oster						Q, Sean	:h		P. Export	
lear:	202-	e v	Con	npetition	Resources	: 2024	Round	All			
itatus:	All			Role:	Umpire			16-10-2025 🗂	Filter Dates		
First/Preferred Name	• 3	Last Nome	÷	Organisation	i.	Competition ©	Match 10 0	Start Time 😄	Role Status 👙	Action	
Blagoslav		Phillip		Netball Que	ensland	Resources 2024	1327010	20/04/2024 17:00	Umpire		Accept
Orestes		Paidi		Netball Que	ensland	Resources 2024	1327014	20/04/2024 17:00	Umpire		Decline

Umpire Availability

Officials

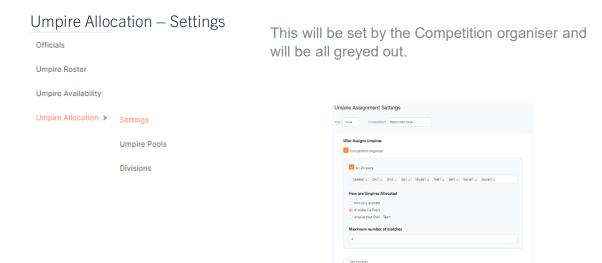


Umpire Availability

Umpire Allocation >

Umpire availability shows the umpires availability over timeslots and rounds. This can be filtered by date, accreditations, organisations, and venues. Umpires can adjust their availability through their app under their profile details.

Jmpire Availability	1					Export
Year: 2024	✓ Comp	atition : Resource	is 2024 V	Venue : All 🗸		
Accreditation : A	I					
Organisations: All		✓ Filter Dates:	18-10-2023	→ 01-11-2023	Search:	Search
First/Preferred Name 🍦	Last Name 🚊	Date 🔶	Venue 👙	Availability		
Filst/Preferred Name -	Last Name 🚽	Date -	venue ÷	Availability		
Jett	Szilvia	18-10-2023	All			
Gideon	Florina	18-10-2023	All			
Guomundur	Nikoleta	18-10-2023	All			





Dashboard Officials Payments Umpire Pools						
Year: 2024 v C	ompetition: Resources 2024 v					
Cadets 13 Umpires	a ~	Unassigned 10 Umpires	+ 0	mpire Pool	Add Pool	
Inters 12 Umpires	D ~	1 Lunton Onora No rank	No	0 Games	Add Pool	
Set 15 Umpires	a ~	2 Bedivere Matthaus No rank 3 Abdelmajid Waichelin No rank	Accreditation U Year	0 Games	Please Enter Pool Name	
		4 Klio Ime No rank	No	0 Games		
		5 Trifon Lynet No rank	Ne	0 Games		Cancel

If enabled Umpire pools, click on ^{+ Umpire Pool}. Add the name of the pool. Then drag and drop the umpires into each pool. If wanting to add more umpire, click on ^{Load more}.

Once all umpires have been added to the pools, select next or save.

Umpire Pools Allocation	To Divisions/Grades				
Year: 2024 V Competition:	Resources 2024 v				
Umpire Pools					
Cadets	Cadets1 × Go1 ×				
Inters	${\sf Div1} \times {\sf Div2} \times {\sf Mixed1} \times {\sf Social2} \times$				
set	Net1 × Set1 ×	Allocate Divisions/Grades			
		and then select Allocate L	Jmpires.		
Back	Allocate Umpires Save Next				
		Allocate Umpires	×		
allocate the	ound on which you want to umpires to and click ok. Once pleted umpires will be allocated	Which rounds do you want to allocate?			
to those div	isions for the select rounds.		Cancel		

Once allocated all umpires will receive a notification on their NetballConnect app which will allow them the ability to accept or decline the allocation.

our Schedule	Live Scores
20 Apr, 06:10 PM	РР
 Umpiring (2) - Pink v Cadets1 - NSA - Court 6 	



If the umpire has accepted the allocation the name will show on the dashboard as green

1327017	20/04/2024 18:10	Pink	Purple	NSA - Court 6	Round 1	Rodolfo Mithras Published	Netball Queensland	Samantha Douglas Published	Netball Queensland

If the umpire declines the allocation the name will show on the dashboard as red.

1327017	20/04/2024 18:10	Pink	Purple	NSA - Court 6	Round 1	Rodolfo Mithras	Netball Queensland	Samantha Douglas	Netball Queensland
						Published		Published	

If the umpire declines the allocation, you can reassign the match to another umpire by clicking on --- and selecting edit Umpire/Official.

Payments Settings

This is selected by the Competition Organiser on who will pay the umpires. If they selected Affiliates to pay you will need to compete the below.

> If the organiser chooses to pay through the system, there is two options on how the payments will be sorted. It can be either by Badge or by pools.

Edit Invite

If choosing to pay by Badge, please be aware that this is reliant on the Umpire ensuring that they have added their Umpire badge into their profile. The system only recognises the National Badge accreditation (C Badge, B Badge, A Badge etc). For those organisations that use association level badges you will need to pay by pool to allocate pay rate for those levels.

You will need to add a payment rate for both Umpire 1 and Umpire 2 if you have two umpires per game. If selected, you can also add pay rates for Umpire reserves and Umpire coaches.

For umpires to be able to receive payments through NetballConnect they will need to ensure that they have set up their payment option in the app. This can be found by clicking on more, my profile, my full profile. Select action and click on Upload Bank Account. Please ensure that the umpires are selecting individual/sole trader in the first page otherwise they will need to supply an ABN to proceed.

Payments Settings

Official Payment Settings

2024 v	Compatition:	Resources 2024
O No um	aire azvment thro	ugh the platform
	payments throug	
Who pay	s Officials	
Como	etition Ornericer	

DIv1 × DIv2 × Mixe	ot × Social1 ×	
Umpire Fees		
By Bacige		
Namo	Umpiro 1 Rate (inc GST)	Umpire 2 Rate (inc GST)
	\$ 30	\$ 30
Name	Umpire 1 Rate (inc OST)	Umpire 2 Rate (inc OST)
	5.0	\$ 0
Name	Umpire 1 Rate (inc OST)	Umpire 2 Rate (inc GST)
	50	\$ 0
Namo	Umpire 1 Rate (inc GST)	Umpire 2 Rate (inc GST)
A Badge	5.0	\$ 0
14	and the second second	

By Peol					
Official Pag	/ment	Sett	ings		
			_		

50

o pays Officials		
Competition Organiser		
All Divisions		😰 Remove
DV1 × DV2 × N	Red1 × Social1 ×	
Jmpire Fees		
by Bodge		
 By Bodge By Pool 	Umpire 1 Rote (Inc GST)	Umpire 2 Rate (inc GST)
 By Bodge By Pool 	Limple 1 Role (inc 001) \$ 15	Umpire 2 Hate (inc OD1) \$ 15
Umpire Fees by todge by todge by Pool terme Cadets		





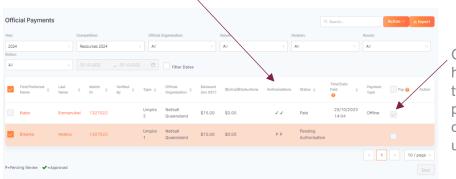
Payments

Payments Payments Settings Once an organisation has set up its payment rates, they can start paying their umpires. This is done in Payments, payments. This screen will provide the organisation a list of all umpires that have completed games and require payment. This screen can be filtered by competition, organisation, venue, divisions, rounds, status, and dates.

Year:	Co	empetition:		Official (Organisation:	1	/enue:	Di	vision:		Round:		
2024	× 1	Resources 2024	V	All			All		All		All		
Status:													
All		24-10-2023	24-10-2023	Ê	Filter Dates								
First/Preferred	Last Name	Match ID \$	Verified By	Type 💠	Official Organisation	\$Amount (inc GST)	\$Extra/\$Deductions	Authorisations	Status 👙	Time/Date Paid ; ?	Payment Type	Pay 💡	A
Nabo	Emmanuhe	1327022		Umpire 2	Netball Queensland	\$15.00	\$0.00	√ P	Pending Authorisation				
Biserka	Helena	1327022		Umpire 1	Netball Queensland	\$15.00	\$0.00	ΡP	Pending Authorisation				
											< 1	> 10) / pag

To authorise a payment, the authoriser needs to click on the square next to the umpire's name and then click Action Select authorise payments.

Each authorisation must be made by two people. Your organisation will need to set up who that will be. In the authorisation column ticks mean that it has been approved and p means it is pending and yet to be approved.



Once the payment has been authorised twice by the two people, you can click on the box to pay the umpire.

Update/Amend Payments		
Reason For Payment Amendment*		
Description		
Apply Same Amount to All		
Update Payment Amount (\$)*		
0.00 Deduct		
	Cancel	Save

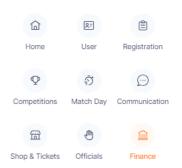
If you would like to amend set payments for a one off change click on the box on the Name of the umpire, select update/amend payments and fill in the details.

Update/Amend Payments Authorise Payments

This needs to be completed prior to the payments being approved.



FINANCE

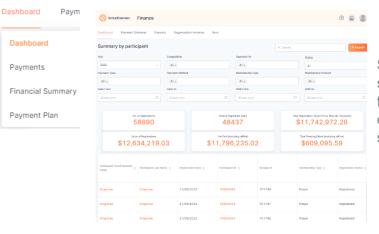


The Finance Module captures and stores data for all payments received by your Club.

The Finance Dashboard lists all transactions and records the participant/user who made the payment, competition, affiliate, date, payment method and if the payment has cleared. Please be advised delays can occur with direct debit payments. It will give you a summary by participant or payments.

Click export to download data to Excel.

Dashboard Summary by Participants



Summary by Participants shows the list of transactions for each registration. This can be exported in an Excel spreadsheet.

Payments Dashboard Payme Dashboard Payments Financial Summary Payment Plan S NetbalConnect Finance 0 🙆 🚨 Dashb Click here to Year 😣 Alls All× view the ALX Alb invoice. Action MgrTeamE MorTeam5 2Mngr27Jul 2Mngr27Jul



Financial Summary

Dashboard Paym	S NotwilConnect Finance			
	Dashboard Raymont Gateway Rayouts Organisation invoices Xara			
Dashboard	Financial Summary			\$332.0
Payments	Sales		Settlements	
	Regionation	\$332.00	Pad	\$2,366.00
Financial Summary	Shop & Tolers	\$415,164.00	Tartundad	\$0.00
	Office	\$0.00	Withdraw	\$0.00
Payment Plan	tota Sele \$415,496.00		Net Settled \$2,366.00	
	Refunds		Pending	
	De-legazzation	\$0.30	Installments	\$0.00
	Partiel Defunds	\$0.00	Gost Vouther	\$0.00
	Shop Returds	\$13,020.50	Other	\$0.00
	Tets/Refunes \$13,020.50		Total Pending \$0.00	

The Financial Summary provides an overview of the organisation's finances. This can be filtered by year.

Payment Plans

Dashboard Paym	
Dashboard	
Payments	
Financial Summary	
Payment Plan	
Finance	When you have a member who would like to have a
Deshboard Payment Gateway Payouts Organisation Invoices Xero Payment Plan	payment plan, it can be set up on this screen.
Vear: 2024 V Competition: Resources 2024 V	Any payment plans that
Name © Email © Min © Due By © Status © Paid © Frequency © When Starting © Action	have already been set up
Reese brickselite@gmailos.com 50.00 30/04/2024 Used ***	can be seen here.
< 1 > 10 / page v	No add a payment plan click on ^{→ ʌdd}

Name	Email
Name	Email
Minimum % payable at registration 🚱	Date final payment due
96	dd-mm-yyyy 📋
	Cancel Send Email

Regards, Netball Queensland Fill in the participants details along with a minimum payment and a final date for the payment to be finalised. All fees (Netball Queensland and Association) will be taken from the Clubs bank account and will incur the usual stripe transaction fee for each transaction. Click on send email. The below is an example of what the email looks like that is sent to the participant including the link in which they need to use to register with.

By clicking on the ••• you can resend the email or delete the payment plan.



Payment Gateway

ashboard Payment Gateway	Payouts Organisation Invoices	Xero		
Dashboard				Vithdrawal
\$332.00		Stripe Payments Dashboard	Update Stripe for W	ithdrawal
ear	Date From	Date To		
2023	∨ dd-mm-yyyy	dd-mm-yyyy		Ê
Transfer Id	Transaction Id	Description	Date	Amount
tr_304vywF0bhSC6orY0aMY1p0B	txn_304vywF0bhSC6orY0VAsb7QS	Ada Abijah - Player - Netball Queensland - Netball Queensland - Competition Fee	25/10/2023	\$220.0
tr_304vywF0bhSC6orY0s9io8IX	txn_304vywF0bhSC6orY0zneTLXc	Ada Abijah - Player - Netball Queensland - Netball Queensland - Membership Fee	25/10/2023	\$112.0
tr_3NsigxF0bhSC6orY0GDvgQVu	txn_3NsigxF0bhSC6orY0KXbPzd3	Smgrmac Smgrmac - Player - Netball Queensland - MacGregor Netball Association - Membership Fee	21/09/2023	\$105.0

The Payment Gateway tab list all payments made through Stripe payment gateway. You have the ability to search a year or specified date range. Select

download as excel spreadsheet.

The Stripe payment dashboard redirects you to the organisation login. Update Stripe for Withdrawals allows you to update your stripe account for withdrawals.

Within this area you can see the payout listings for all recent payments that have been settled with Stripe. Bank Account for Withdrawals

Exercative

The Control of the Cont

This area also allows you to update your organisation account details. It allows you to update the Club account representative by adding and removing any members.

Payouts

hboard Payment Gateway Pa	youts	Organisation Invoices Xero					
ayouts				A Eq	ort Transacti	ons	A Export
r.		Date From		Date To			
023		dd-mm-yyyy		dd-mm-7977			
heyrout lid	Transac	lion id	Description	Date	Amount	Status	Action
IO_1N03F82ZeQD4MILMMDsu2oOy	txn_1N	u3F82ZeQD4MILMtU4biQ9i	STRIPE PAYOUT	25/09/2023	\$945.00	Paid	
o_1Nskih2ZeQD4MILM4cSxtuyD	tan_1N	sxlh2ZeQD4MILMy8wmsD6s	STRIPE PAYOUT	22/09/2023	\$143.50	Paid	
io_1NnACI22eGD4MILM3iWFxoK8	ton_1N	nACm2ZeQD4MILMGNix0xkp	STRIPE PAYOUT	06/09/2023	\$35.00	Paid	
io, 1NIL8H2ZeQD4MILMpAsJMoU7	tin_1N	LKH2ZeQD4MILMkyMxh3yQ	STRIPE PAYOUT	01/09/2023	\$302.50	Pald	
io_1N2kUL2ZeQD4MILMIWZH076S	ton_1N	ZkUM2ZeQD4MILMhGirxIPb	STRIPE PAYOUT	31/07/2023	\$420.00	Paid	
io_1NGg2S2ZeQD4MiLMkTCbOdBn	txn_1N	QgZT2ZeQD4MILMdQ7M6H8G	STRIPE PAYOUT	06/07/2023	\$100.00	Paid	
io_1NN3vv2ZoQD4MiLMvQ66GZFg	txn_1N	N3vv2ZeQD4MILMPzjRM9CP	STRIPE PAYOUT	26/06/2023	\$315.00	Pald	
io_1NLbwx2ZeQD4MiLMUzPgmSWG	ton_1N	Lbwy2ZeQD4MILMsYZ82oad	STRIPE PAYOUT	22/08/2023	\$105.00	Paid	
							Current page - Total pages -

The payout page allows you to export and view all payments that have occurred during each payout to the organisation.