

# CHARTER

## NETBALL QUEENSLAND UMPIRE ADVISORY PANEL

### PURPOSE

The purpose of the UAP is to act as an advisory panel to NQ with respect to umpiring matters including but not limited to the following:

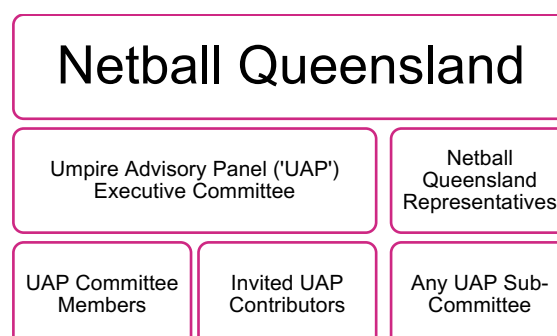
- Pathway structure and development;
- Learning and development requirements of umpires, umpire coaches and umpire testers;
- Course structure, content and design;
- Testing practices at elite and association level;
- High performance nominations and support requirements;
- Umpire allocation panel composition;
- Umpire coaching panel composition; and
- Allocation and spend of umpiring budgets.

### RESPONSIBILITIES

We understand that we are a volunteer-based committee and that we need to work transparently in enacting our responsibilities. To this end, as a Committee we will:

1. Seek input and feedback from the umpire and netball community on the course content and design, development requirements and pathway structure that is currently required by member organisations within Queensland.
2. Meet at least 6 times per year to assist NQ in developing the course content and design, development calendar and pathway structure, review the status of upcoming events/courses, review feedback from previous events/courses and agree any changes to the scheduled events/courses.
3. Provide advice from time to time to NQ in respect to umpiring requirements in Queensland.
4. Agree, publish and use a UAP Charter.
5. Submit annual reports to NQ on the Committee achievements.
6. Conduct the business of the Committee through NQ representatives and appointed officers as required, and on such terms and conditions as we believe appropriate.
7. Ensure regular communication with the umpiring community and NQ as and when required.

### GOVERNANCE STRUCTURE



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### **Executive Committee**

Chairperson and Secretary will be approved by the Head of Elite Netball.

### **Committee Members**

The Committee will ideally comprise of a diverse group of members from the umpiring community with a maximum of 5 members at any given time (excluding the Executive Committee and Netball Queensland ('NQ') representatives). Ideally, the Committee will comprise a mixture of umpires, umpire coaches and NQ representatives from all levels.

NQ representatives will consist of:

- Head of Elite Netball; and
- Umpire Development Coordinator.

Committee members will be elected by the UAP Committee and approved by the Head of Elite Netball. Membership will be reviewed annually and rotated on a staggered basis, with members serving a minimum of one (1) and maximum of three (3) year terms, to ensure new ideas and continued enthusiasm.

Nominations for Committee positions will be opened annually in November with new Committee members commencing in January. At each election cycle, up to three (3) new committee members will be selected, and at least one (1) current committee member will step down either voluntarily or at the request of the Head of Elite Netball. If there is not suitable nominations to fulfil the rotation of committee members, the existing committee member's terms may be reviewed by the Head of Elite Netball.

The Executive Committee will remain in their positions for 2 (two) year terms. The Executive Committee will be elected by the UAP Committee and approved by the Head of Elite Netball.

Should an Executive Committee member need to withdraw their membership prior to the completion of their full term, a current committee member will be nominated by the Head of Elite Netball to fulfil the term.

### **Sub-Committee**

Other NQ members can advise their interest in assisting the Committee and may be called on to help with specific courses, events and discussion from time to time in the format of a specific Sub-Committee. These members will not participate in monthly Committee meetings. Nominations for Sub-Committee members may be called upon from time to time.

### **Committee Member Expectations**

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An NQ representative will determine the meeting dates for the following calendar year in advance of the final meeting of each year. It is expected that Committee members will attend a minimum of seventy-five percent (75%) of UAP meetings, to ensure the Committee meets quorum to make any decision and/or to act to the fullest extent in its advisory capacity to Netball Queensland.

Prior to each UAP meeting, the Chairperson will distribute a meeting agenda and any pre-reading requirements for the scheduled meeting.

At each UAP meeting, a minute of meeting will be recorded by the Secretary and distributed to the Committee within one (1) week of the meeting.

#### **Quorum**

The quorum for any UAP meeting is fifty percent (50%) of both NQ representatives and Committee members. This means, at minimum, one (1) NQ representative and a minimum of half of the number of acting committee members must be present at each meeting.

#### **CODE OF CONDUCT**

The UAP Committee has a zero tolerance for inappropriate behaviour.

The following behaviours will not be acceptable in any form either at a UAP meeting, as a representative of the UAP at another event or as a UAP member in the wider umpiring/netball community:

- Racism.
- Sexism.
- Sexual harassment.
- Abuse: verbal or physical.
- Intolerance of a person's religion, gender identity or sexual orientation.
- Behaving in a way that disturbs the enjoyment of the event/discussion for other people.
- Any other actions deemed to be intentionally hurtful, harmful, threatening or inappropriate.

We aim to ensure all members of the UAP Committee enjoy their involvement in an environment that is safe and without risk to health, or of violence and aggression.