



# 2024 Primary Schools Cup

Competition Manual

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## 1. GENERAL INFORMATION

The Primary Schools Cup is a Netball Queensland initiative open to ALL primary school children in Years 4 – 6.

This weekend event provides an opportunity for girls and boys from all over Queensland to come together to experience competitive netball in a fun and safe environment.

- All matches played within the competition will follow the World Netball Rules of Netball 2024 with the exception of the following rules
  - Rule 1.1 Court and Related Areas (variations to the court surface and field of play will be approved by Netball QLD prior to the event)
  - Rule 2.1 Match Length (match length and intervals are listed in this manual)
  - Rule 3.13(f) Role of captain (captains are not required to wear identification)
  - Rule 4.13 Reserve Umpire (reserve umpires responsibilities are listed in this manual)
  - Rule 10.2 Substitutions and Team Changes (this rule is replaced by the Rolling Subs rule)
- **Schools are required to ensure a teacher from the school or parent accompany the team at all times. If a parent is to accompany the team then a letter from the school stating approval is required.**
- Netball Queensland has the power to waive compliance with the rules when satisfied that special circumstances exist.
- All correspondence must be through the Lead for the Competition, as per below:

**Bronte Grancourt, Competitions and Events Coordinator**

[Competitions@netballq.org.au](mailto:Competitions@netballq.org.au)

Ph: 0499 992 403

## 2. SPORTS MEDICINE PERSONNEL

Netball Queensland and the Host Association are responsible for providing certified sports medicine personnel for the event.

1. Netball Queensland Sports Medicine personnel will hold a current minimum Senior First Aid certificate.
2. The responsibility of the Netball Queensland Sports Medicine personnel is to assist Association Primary Carer's with on court injuries or to continue treatment of injuries after the Primary Carer has removed the injured player/s from the court.

3. It is discouraged for anyone other than Netball Queensland officials or Sports Medicine personnel to call for an ambulance and to advise safe entry to the venue. This is important to ensure multiple ambulances are not called for the same incident.
4. Players who sustain injury or illness and are required to miss games, may need to have the injury or illness verified in writing by Sports Medicine Personnel for the player to be granted concessions that are stipulated by their own School.
5. Personal Accident Claim Form
  - The Personal Accident Claim Form is to be used by any player (or team official) injured at training or during competition.
  - This form can be accessed via <https://www.howdengroup.com/au-en/netball-australia>
  - Only players who are registered through NetballConnect as a financial member of their Association are covered under the Netball Queensland insurance policy. Parents should check to ensure their child is registered.
6. Instructions for filing a personal accident claim
  - Go to <https://www.howdengroup.com/au-en/netball-australia>
  - Click – Make a Claim
  - Please download the Claim Form
  - Complete each section of the claim form. The declaration by your Association or Club must be completed by a nominated official. Incomplete claim forms may cause a delay in processing your claim.
  - Please return your Personal Accident claim form and supporting documentation via email or post to the Personal Accident claims handler, N2N Claims Solutions who will process your claim on behalf of Canopus Australia.
  - N2N Claims Solutions Address: Locked Bag 3111, Rhodes NSW 2138.
  - Claims Solutions will confirm receipt of your claim form and advise whether they require further information.

### 3. ELIGIBILITY OF TEAMS & PLAYERS

1. This is a school-based netball competition; all competitors must be currently enrolled in the school they are representing.
2. There are no limitations on the number of teams a school may enter into the competition.
3. Teams must register a minimum of nine (9) players and a maximum 12 players in any one team.
4. All players must be currently enrolled in Year 4 to Year 6 of the primary school or combination of schools they represent.

5. Teams can comprise of all boys, girls or mixed teams as per Netball Queensland's policy advice on under-12 competitions in line with the Sex Discrimination Act 1984 (Cth) (the Act). The full policy can be found [here](#).
6. Female players must be 13 years and under as of 31 December 2024.
7. Male players must be 12 years and under as of 31 December 2024.
8. A player may only be registered and compete for a single team at any time.

#### 4. COMPOSITE TEAMS

1. In circumstances where schools cannot provide a team on their own, two or more schools may combine to form a 'Composite Team'. To enter a composite team, the following criteria must be met:
  - a. The combined student enrolment of all schools is 500 or less
  - b. Combined schools must belong to same School Sports District
  - c. Nominations must include: ALL schools, number of students at each school and geographical proximity and school sports district

#### 5. NOMINATIONS

1. The nomination fee is \$363 per team nominated (including GST). **The fee is non-refundable.** Please note costs for tent site, tent hire and ice are not included in the entry fee. All additional items can be purchased through the NetballConnect Shop
2. Team nomination and lodgement will be online via NetballConnect. A link to the nomination page will be provided on the Netball Queensland website and via email.
  - i. **Full Competition – Upfront:** Online payment at the time of nomination.
3. Each team must supply an umpire who holds a current National Accreditation Badge or Association badge. The Umpire's name, badge level and Netball Connect ID must be stated in a separate document sent to Netball Queensland Umpire email: [competitions@netballq.org.au](mailto:competitions@netballq.org.au).
  - i. In the event a school is struggling to supply an umpire, assistance can be provided by Netball Queensland. However, responsibility for umpire payment and communication remains with the school.
4. Nominations will open early December 2023 and close Friday 16 August 2024. Late nominations will be accepted at the discretion of the event coordinator, and a fee of \$50 per team may apply.

#### 6. TENT AND SITE

1. Each team must hire a Site or Tent for the duration of Primary Schools Cup. This can be purchased through the NetballConnect Shop or at time of nomination.
2. Tent and Site hire will start from \$250 (including GST).



## 7. CONDUCT OF EVENT

1. The Primary Schools Cup will be live scored.
2. Netball Queensland will provide all nominated teams with the relevant information around live scoring.
3. All games will be centrally timed, each round will commence at the same time.
4. Each team is responsible for bringing their own equipment i.e. pens, player bibs, training balls etc.
5. Post pads will be provided and game balls.

## 8. UNIFORMS

1. All players to wear their school approved sporting/netball uniform.
2. Schools with similar coloured uniforms will be asked to take a coin toss prior to the match to determine the alternative colour bib they will wear. Please see event staff if different coloured bibs are required.
3. Suitable sports footwear must be worn.
4. Netball Queensland has developed an inclusive uniform policy to provide guidance to schools. The policy applies across all Netball Queensland events and is aligned with Netball Australia's Uniform Guidelines
5. Netball Queensland recognises the functional and representative purpose team uniforms have had and continue to play in sport, while also acknowledging the ways in which they can inadvertently act as barriers to participation for people of different genders, cultures and abilities. Netball Queensland is committed to removing barriers to ensure netball is accessible to all and supports decisions that best allow people to bring their authentic selves to any facet of the game. Netball Queensland encourages and will support schools to adopt adaptable, flexible and enabling uniform policies that prioritise comfort and safety in all its dimensions
6. For more information, please check the Netball Queensland Inclusive Uniform Policy on our website [here](#)

## 9. SCORING

1. Games will be live scored, and Netball Queensland will provide all nominated teams with the relevant information around live scoring.

2. Teams must supply one (1) scorer for each match. These officials should be identified to both teams before the commencement of the match and should be positioned together for the duration of the match.
3. The “**home**” team on the Netball Connect will be responsible for entering the scores into the app
4. Umpires, Coaches of both teams, and the Scorer for the game will be required to confirm the scores at the completion of the game.

## 10. COMPETITION FORMAT

Competition format will be determined based on the number of teams competing. This format will be made available to all participating schools on NetballConnect and published on the Netball Queensland website by **Friday 30 August 2024**.

The competition will be divided into two divisions: the Championship and Development Division. When nominating you will be required to select the division you wish to enter. Only teams nominated in the Championship division will play off to be crowned the 2024 Primary Schools Cup Champion.

Guidelines for each Division:

- Championship Division
  - This division is for teams that wish to play for the 2024 Primary Schools Cup Champion.
  - Teams that predominantly have senior students (Year 5 & 6).
  - Teams that have participants who compete in Representative or Division 1 netball outside school.
  - Teams that are predominantly boys.
- Development Division
  - Teams that predominantly have junior students (Years 4 & 5).
  - Teams that have players who compete in low division netball outside school or have never played netball.

### Pool Rounds

In the pool rounds if scores are tied at the end of the game, it is a draw.

### Finals

If scores are tied at the end of full time in Finals matches, there will be a one (1) minute break, where substitutions and/or team changes may be made, followed by one (1) period of five (5) minutes. If the

scores are tied at the end of extra time, then play will continue until one (1) team has a two (2) goal advantage.

## 11. MATCH RULES

1. If teams are on equal points at the end of the preliminary rounds, then goal average will determine teams for playoffs.  $\text{Number of goals scored/number of goals against} \times 100 = \%$
2. If after ranking teams according to goal average to two (2) decimal places, teams remained tied, the results of the match between the two (2) teams concerned during the preliminary rounds will decide the winner
3. In the event of the match between the teams being a draw, the team scoring the most goals during the preliminary rounds will secure the higher-ranking position

### Points will be awarded as follows:

- Two (2) points for each win
- One (1) point for a draw or tie
- Zero (0) points for a loss and a bye
- Two (2) points awarded to a team if the opposing team forfeits

### Duration of Game

The format and duration of games will be determined by the number of nominations received and the number of courts available.

### Injury, Illness or Blood

There will be no stoppage of time for injury, blood or illness. Injured players may be replaced; with play to continue with minimal disruption. Injury time will not be added on to the length of the game.

## 12. ROLLING SUBSTITUTIONS

1. Primary Schools Cup will utilise rolling substitutions
2. Teams will be allowed to make substitutions during play, this includes during stoppages and intervals. There is no limit to the number of substitutions that can be made, and more than one substitution may be made at any time. Play will not be held up for substitutions.
3. The substitutions zone may or may not be marked out on the Court. Substitutions must occur in front of the team bench, on the sideline.
4. The incoming player must wait until the player being replaced exits the court before entering the field of play.
5. Players must observe the offside rules when entering the court. Failure to do so will result in a sanction in line with Rules of Netball 2024, offside with the free pass awarded where

the ball was at the time of the infringement or at the point of the infringement which ever favours the non-infringing team.

### 13. GAME CANCELLATIONS

If due to unforeseen and exceptional circumstances a match is cancelled, the following regulations shall apply:

#### Game being played in halves

If a match is cancelled before the start of the second half a draw will be declared. Each team will be given one (1) competition point and no for and against will be awarded.

If the game has past the halfway mark and entered the second half a win will be awarded to the team with the highest score at the time in which the match was stopped and for and against will be awarded.

If the score is tied, and the match has past the halfway mark and entered the second half, a drawn result will be declared, and each team awarded one (1) match point and for and against will be awarded.

### 14. CANCELLATION OF COMPETITION

Netball Queensland has the right to cancel the competition if they feel it is required due to unforeseen and exceptional circumstances.

In this instance, Netball Queensland will determine the process to find a winner if applicable.

### 15. BAD WEATHER

Netball Queensland in conjunction with the Host Association will use the following table to determine a decision regarding play.

Netball Queensland will communicate weather decisions to all team managers and make changes to the draw as required.

<b>Bad Weather Checklist</b>	
<b>Weather Condition</b>	<b>Action</b>
Light rain	Continue
Intermittent light/heavy rain	Continue
Continuous heavy rain	Cancel current round and suspend play until weather permits games to continue
Hail	Cancel current round and suspend play until weather permits games to continue



Water pooling on courts	Sweep court and assess risk before continuing
Fog	Assess risks and if required cancel current round and suspend play until weather permits games to continue
Lightning	Cancel current round and suspend play until weather permits games to continue
Extreme heat (over 36 degrees)	Cancel current round and suspend play until weather permits games to continue
Gail force winds	Cancel current round and suspend play until weather permits games to continue

## 16. APPEALS – COMPLAINTS, DISPUTES, PROTESTS, CANCELLATIONS AND POSTPONMENTS

Appeals Panel. In the event of a complaint, dispute or protest the panel of three (3) members are the Host Association Convenor, and two representatives from Netball Queensland.

All protests pertaining to a match are to be forwarded to the Appeals Panel within **1 hour** of the completion of the match. All other complaints are to be forwarded to the Appeals Panel within 1 hour of the issue arising.

## 17. POLICIES

### Junior Sports Policy

Netball Queensland supports the [Junior Sports Policy](#).

### Netball Queensland Code of Behaviour

All Players, Officials and Administrators will be bound by Netball Queensland's [Code of Conduct & Integrity](#).

**16.1** All participants, coaches, officials and administrators involved in the Primary Schools Cup must always comply with and abide by these policies as a Netball Queensland-run competition especially:

- a. [Netball Queensland's Code of Conduct and Integrity](#)
- b. [Netball Queensland Disciplinary Procedures Regulations](#)
- c. [Netball Australia's Member Protection Policy](#)



All participants, coaches, officials and administrators should be aware of the NQ policies prior to the start of Primary Schools Cup.

## **18. AWARDS**

Awards will be presented to the First and Second place schools of the Championship Division and Development Division. Awards will also be presented to the 3 Umpires appointed to the Grand Final.

In 2019 Netball Queensland introduced the 'Olivia Douglas Memorial Award.' This award recognises the most valuable player in the Grand Final Match of the Championship Division.

Awards will be presented at the Closing Ceremony and teams must be present to accept.

## Appendix 1: Key Dates

<b>Primary Schools Cup North</b>	<b>2024</b>
Team Registration Open Shop Open	December 2023
Team Registration Close	9 <sup>th</sup> August 2024
Information Online Meeting 1	Week of 11 <sup>th</sup> August (Date and time TBC)
Divisions Released	16 <sup>th</sup> August 2024
Team Lists Due	16 <sup>th</sup> August 2024
Shop Close	16 <sup>th</sup> August 2024
Competition format confirmed	23 <sup>rd</sup> August 2024
Draw available	23 <sup>rd</sup> August 2024
Information Pack available	23 <sup>rd</sup> August 2024
Information Online Meeting 2	Week of 1 <sup>st</sup> September (Date and time TBC)
Tent/site set-up	13 <sup>th</sup> September 2024
Competition dates	14 <sup>th</sup> – 15 <sup>th</sup> September 2024

## Appendix 2: Cost Break Down

<b>Expense</b>	<b>Cost (Including GST)</b>
Team Registration	\$363.00
Tent/Site	\$250 (3m x 6m Site only) \$400 (3m x 6m Tent)
Ice	\$5.50 per bag
Umpire	\$240 (\$120/day standard rate)
Car parking	\$32 (\$16/per day rate)

\*Prices are subject to change depending on supplier costs. Prices are based on 2023 costs. \*